

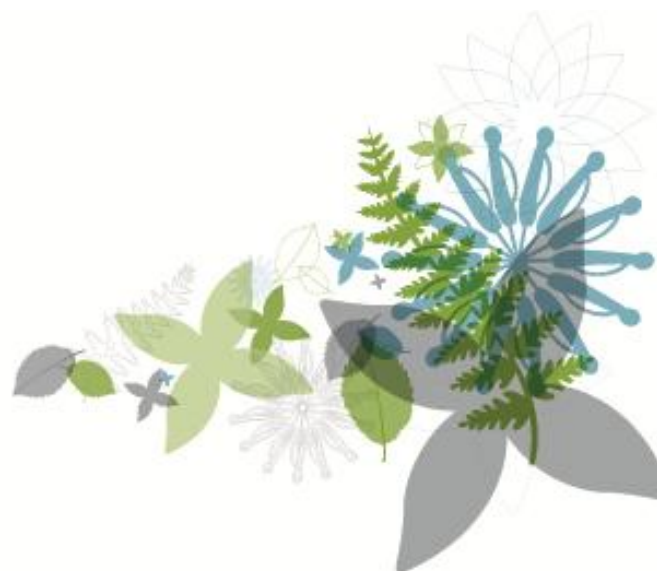


Colac Otway  
SHIRE

**SUBMISSIONS COMMITTEE MEETING**  
**MINUTES**

**Tuesday 8 April 2025**  
**at 3:00 PM**

UNCONFIRMED



# COLAC OTWAY SHIRE SUBMISSIONS COMMITTEE MEETING

Tuesday 8 April 2025

## TABLE OF CONTENTS

1 Declaration of Opening.....	3
2 Welcome and Acknowledgement of Country.....	3
3 Meeting Administration.....	4
3.1 Present .....	4
3.2 Apologies .....	4
3.3 Confirmation of Minutes .....	4
3.4 Declarations of Interest .....	4
4 Verbal Submissions .....	4
5 Officer Reports .....	5
5.1 Notice of Intention to Declare a Public Highway (Stanway Drive extension over freehold property).....	5

# COLAC OTWAY SHIRE SUBMISSIONS COMMITTEE MEETING

MINUTES of the **SUBMISSIONS COMMITTEE MEETING OF THE COLAC OTWAY SHIRE COUNCIL** held at COPACC on Tuesday 8 April 2025 at 3:00 PM.

## MINUTES

### 1 DECLARATION OF OPENING

#### OPENING PRAYER

*Almighty God, we seek your blessing and guidance in our deliberations on behalf of the people of the Colac Otway Shire. Enable this Council's decisions to be those that contribute to the true welfare and betterment of our community.*

AMEN

### 2 WELCOME AND ACKNOWLEDGEMENT OF COUNTRY

Colac Otway Shire acknowledges the original custodians and law makers of this land, their elders past and present and emerging.

#### RECORDING AND PUBLICATION OF MEETINGS

Please note: All Submissions Committee meetings live streamed and recorded when the meeting is held either at COPACC or online. This includes the public participation sections of the meetings. When meetings are held in other locations, Council will endeavour to make an audio recording of the meeting for community access. Matters identified as confidential items in the Agenda will not be live streamed or recorded regardless of venue or mode.

By participating in open Submissions Committee meetings, individuals consent to the use and disclosure of the information they share at the meeting (including any personal and/or sensitive information).

As soon as practicable following each open Submissions Committee meeting, the live stream recording will be accessible on Council's website. Recordings are also taken to facilitate the preparation of the minutes of open Submissions Committee meetings and to ensure their accuracy. Recordings will be retained by Council for a period of four years.

This meeting will be livestreamed to the public via Council's You Tube channel (search Colac Otway Shire Council at [www.youtube.com](http://www.youtube.com)).

The sole purpose of this Submissions Committee meeting is to hear persons who indicated they wish to speak in support of their written submissions to the:

- "Notice of Intention to Declare a Public Highway (Stanway Drive extension over freehold property)".

### **3 MEETING ADMINISTRATION**

#### **3.1 Present**

Cr Jason Schram (Mayor)  
Cr Chris Potter  
Cr Zoe Hudgell  
Cr Charlie Buchanan

Andrew Tenni, Acting Chief Executive Officer  
Doug McNeill, Acting General Manager Infrastructure and Operations  
Ian Seuren, General Manager Community and Economy  
Steven O'Dowd, Manager Governance, Customer and Communications  
Matilda Hardy-Smith, Coordinator Council Business

#### **3.2 Apologies**

Anne Howard, Chief Executive Officer  
Cr Chrissy De Deugd  
Cr Mick McCrickard  
Cr Phil Howard (Deputy Mayor)

#### **3.3 Confirmation of Minutes**

##### **RESOLUTION**

***Moved Cr Potter, Seconded Cr Buchanan***

***That the Submissions Committee confirm the minutes of the Submissions Committee meeting held on 11 March 2025.***

***CARRIED 4 : 0***

#### **3.4 Declarations of Interest**

Nil.

### **4 VERBAL SUBMISSIONS**

The Mayor read out the names of the people who confirmed they wish to make a verbal submission. A time limit of 5 minutes applied. The following community members made verbal submissions for Item 5.1: *"Notice of Intention to Declare a Public Highway (Stanway Drive extension over freehold property)"*.

- Peter Jacobs
- Robert Gaudin
- Clayton Pearse

**Item: 5.1**

**Notice of Intention to Declare a Public Highway  
(Stanway Drive extension over freehold property)**

<b>OFFICER</b>	David Butterfield
<b>GENERAL MANAGER</b>	Andrew Tenni Doug McNeill
<b>DIVISION</b>	Corporate Services Infrastructure and Operations
<b>ATTACHMENTS</b>	1. Road Corridor Management - Declaration of Public Highway between Iluka Avenue and Stanway Drive Wye [5.1.1 - 2 pages]

**RESOLUTION**

*Moved Cr Hudgell, Seconded Cr Potter*

*That the Submissions Committee:*

- 1. Acknowledges and notes the verbal comments made in support of written submissions.*
- 2. Thanks the submitters for their contribution to the submission process.*
- 3. Having heard all persons wishing to speak to their submissions, recommends that Council consider all submissions at a future Council meeting.*

**CARRIED 4 : 0**

*The meeting was declared closed at 3.24pm*

**TO BE CONFIRMED AND SIGNED** at the meeting held on 13 May 2025.

.....**MAYOR**