

An Asset Protection Permit is required for any construction works that requires a Building Permit. This Asset Protection Permit aims to encourage a reduction in damage to Council assets during construction activities.

GENERAL INFORMATION

Date: / / 20	Schedule of Fees & Charges: Asset Protection Permit \$165.00 (incl. GST) W00035702.1173.220 (Receipt Type 197)
Council Ref:	
Your Ref:	

APPLICANT DETAILS Owner Contractor Utility

Name:			
Address:			
		State:	Post Code:
Contact Person:		Telephone:	
Email:		Mobile:	

DETAILS OF WORK

Start Date (Estimated):	End Date (Estimated):
Address of Works:	<input type="checkbox"/> Same as Applicant
Description of Works (i.e. house construction, demolition etc)	

Sketch plan: A copy of a sketch plan showing the proposed works and the location of all assets within the vicinity must be provided. Include photos that show the existing damage to the assets around the proposed construction area.

CONTRACTOR (the person or body who was/will be responsible for conducting the works) Same as Applicant

Contractor or Company Name:			
Contractor Address:	City/Town:	State:	Post Code:
Name of Works Manager:			
Telephone:	Mobile:	Email:	
Contractor's Public Liability Insurance [PLI] – attach a copy of the insurance policy)	Amount of Cover:	Policy No:	
	Name of Company:		

CONDITIONS

Commencing work: work shall not commence until a permit is issued, except in the case of an emergency. Before excavating, check for underground services by visiting www.byda.com.au or phoning 1100.

Significant vegetation: the applicant will be held financially responsible for any removal of vegetation without approval, or damage to vegetation which in the opinion of Council will detrimentally affect the life of the vegetation.

Vehicle crossing construction: a separate permit is not required if crossover reinstatement is included in the works. Guidelines for placement and spacing of crossover can be found on Council's website at www.colacotway.vic.gov.au.

Damage to Council Assets: any damage to Council assets by service authorities will be the owners or permit holders responsibility.

DECLARATION

I declare that I am the applicant; and that all information I have supplied in this application is true and correct.

I acknowledge that I will be solely responsible for rectification costs associated with any damage caused to Council assets due to completion of these works. I agree to inspect the site and report on any existing damage to Council prior to commencing work. I will be liable to pay full restoration costs, should I fail to report such damage.

I agree that I am responsible for the safeguarding of the public against injury and for maintaining the site during the existence of the work, in a safe condition at all times.

I understand and accept that all fees are non-refundable.

By signing this application, I agree that I have read, understood and accept the conditions. I accept that all these conditions must be complied with.

Signature of the Applicant:..... Date:

Name of the Applicant:.....

Please submit this form and any attachments via email to inq@colacotway.vic.gov.au