

Request to Amend an Active Planning Permit Application

This form can be used when requesting an amendment to an application for a planning permit, including the description of the proposal or the description of the land or any plans or documents accompanying the application, pursuant to section 50 or 57A of the *Planning & Environment Act 1987*.

APPLICANT DETAILS

Name: _____

Organisation (if applicable): _____

Postal Address: _____

Phone No.: _____ Email: _____

PLANNING PERMIT APPLICATION DETAILS

Application Number: _____ Has notice of the application been given: Y N

Address of the land: _____

AMENDMENT DETAILS

List individual changes: _____

Changes to Development Cost:
Estimate cost of development if applicable

Cost of proposed amended development		Cost of proposed development specified on application	=	Cost difference (+ or -)
\$	-	\$	=	\$

Please give full details of the nature of the proposed amendments and clearly highlight any changes to plans (where applicable). If you do not give enough detail or provide a suitable description of the amendments, the application may be delayed by Council asking you to provide more information.

DECLARATION

I declare that all the information in this request is true and correct; both through the description of the amendments on this form and the highlighting of all amendments on the attached plans; that there are no other amendments to the plans which have not been described and highlighted and that the owner(s) (if not myself) has been notified of this request for an amendment to the application for a planning permit.

Signature: _____ Date: _____

This form must be signed. Remember it is against the law to provide false or misleading information, which could result in a heavy fine or cancellation of the permit.

An amendment to an application after notice is given (S57A) must be accompanied by the prescribed fee in accordance with the *Planning and Environment (Fees) Regulations 2016*. Please contact the Planning Department on 03 5232 9400 to discuss the calculation of the applicable fee.

PRIVACY STATEMENT: Your application and the personal information on this form is collected by Colac Otway Shire Council for the purposes of the planning process as set out in the Planning and Environment Act 1987 (PE Act). If you do not provide your name and address, Council will not be able to consider your application. Your application will be available at the Council's office for any person to inspect and copies may be made available on request to any person for the relevant period set out in the PE Act. You must not submit any personal information or copyright material of third parties without their informed consent. By submitting the material, you agree that the use of the material as detailed above does not breach any third party's right to privacy and copyright. You can request access to your personal information by contacting Council's Privacy Officer.