



Colac Otway
SHIRE

SUBMISSIONS COMMITTEE MEETING

MINUTES

Wednesday 10 July 2024

at 3:00 PM



COLAC OTWAY SHIRE SUBMISSIONS COMMITTEE MEETING

Wednesday 10 July 2024

TABLE OF CONTENTS

1 Declaration of Opening.....	3
2 Present.....	3
3 Apologies	3
4 Welcome and Acknowledgement of Country and reason for meeting	3
5 Declarations of Interest	4
6 Confirmation of Minutes	4
7 Verbal Submissions	5
8 Officer Reports.....	7
8.1 Procurement Policy.....	7
8.2 PP139/2023-1 - 173 Hart Street Colac - Use and Development of a Childcare Centre.....	8
8.3 Colac Visitor Servicing Review	9
8.4 Use and Development of a Special Class Broiler Farm, Use and Development of 4 Dwellings and associated works at 320 Mooleric Road Birregurra PP159/2023-1	10
8.5 Hearing of Governance Rules Submissions	11

COLAC OTWAY SHIRE SUBMISSIONS COMMITTEE MEETING

MINUTES of the *SUBMISSIONS COMMITTEE MEETING OF THE COLAC OTWAY SHIRE COUNCIL* held at
COPACC on Wednesday 10 July 2024 at 3:01 PM.

MINUTES

1 DECLARATION OF OPENING

OPENING PRAYER

*Almighty God, we seek your
blessing and guidance in our
deliberations on behalf of the
people of the Colac Otway Shire.
Enable this Council's decisions to be
those that contribute to the true
welfare and betterment of our community.*

AMEN

2 PRESENT

Cr Margaret White (Mayor)
Cr Max Arnott
Cr Graham Costin
Cr Tosh-Jake Finnigan
Cr Kate Hanson
Cr Stephen Hart
Cr Chris Potter

Anne Howard, Chief Executive Officer
Steven O'Dowd, Acting General Manager Corporate Services
Paula Gardiner, Acting General Manager Infrastructure and Operations
Ian Seuren, General Manager Community and Economy
Mike Summerell, Executive Officer Governance and Business Improvement
Kendrea Pope, Manager Governance
Matilda Hardy-Smith, Coordinator Council Business
Dianne Cornish, Council Business Officer

3 APOLOGIES

Nil.

4 WELCOME AND ACKNOWLEDGEMENT OF COUNTRY AND REASON FOR MEETING

Colac Otway Shire acknowledges the original custodians and law makers of this land, their elders past and present and welcomes any descendants here today.

RECORDING AND PUBLICATION OF MEETINGS

Please note: All Submissions Committee meetings live streamed and recorded when the meeting is held either at COPACC or online. This includes the public participation sections of the meetings. When meetings are held in other locations, Council will endeavour to make an audio recording of the meeting for community access. Matters identified as confidential items in the Agenda will not be live streamed or recorded regardless of venue or mode.

By participating in open Submissions Committee meetings, individuals consent to the use and disclosure of the information they share at the meeting (including any personal and/or sensitive information).

As soon as practicable following each open Submissions Committee meeting, the live stream recording will be accessible on Council's website. Recordings are also taken to facilitate the preparation of the minutes of open Submissions Committee meetings and to ensure their accuracy. Recordings will be retained by Council for a period of four years.

This meeting will be livestreamed to the public via Council's You Tube channel (search Colac Otway Shire Council at www.youtube.com).

The sole purpose of this Submissions Committee meeting is to hear persons who indicated they wish to speak in support of their written submissions to the <<insert topic of submission>>.

5 DECLARATIONS OF INTEREST

Nil.

6 CONFIRMATION OF MINUTES

RESOLUTION

Moved Cr Hart, Seconded Cr Arnott

That the Submissions Committee confirm the minutes of the Submissions Committee meeting held on 12 June 2024.

CARRIED 7 : 0

7 VERBAL SUBMISSIONS

The Mayor is to read out the names of the people who have confirmed they wish to make a verbal submission. These verbal submissions will be made in relation to each respective agenda item and must be directly relevant to the respective agenda item. A limit of 5 minutes will apply.

The following community members made verbal submissions for *Item 8.2 - PP139/2023-1 - 173 Hart Street Colac - Use and Development of a Childcare Centre.*

- Darren Hay
- David Wilson
- Geoffrey O'Dwyer
- Scott O'Hanlon
- Joe Ross

The following community members made verbal submissions for *Item 8.3 - Colac Visitor Centre Servicing Review.*

- David Roberston
- Andrew Wright
- Wes Hawkett
- Debra Chant
- Casey Biddle
- Lyn Russell
- Alan Billings

The following community members made verbal submissions for *Item 8.4 - Use and Development of a Special Class Broiler Farm, Use and Development of 4 Dwellings and Associated Works at 320 Mooleric Road, Birregurra PP159/2023-1.*

- James Wentworth
- Rodney Beach
- Barbara Beach
- Neil Longmore
- Scott Stewart
- Jayne Collins

The following community member made a verbal submission for *Item 8.5 - Hearing of Governance Rules.*

- Prabha Kutty

Item: 8.1

Procurement Policy

OFFICER	Sharyn Rayner
GENERAL MANAGER	Andrew Tenni
DIVISION	Corporate Services
ATTACHMENTS	Nil

RESOLUTION

Moved Cr Potter, Seconded Cr Costin

That the Submissions Committee:

- 1. Notes that no submissions have received in relation to the exhibited draft Procurement Policy.*
- 2. Recommends that if Council receives any written submissions after this committee meeting it considers these as part of its consideration of adopting a final revised policy at a future Council meeting.*

CARRIED 7 : 0

Item: 8.2

**PP139/2023-1 - 173 Hart Street Colac - Use and
Development of a Childcare Centre**

OFFICER	Vikram Kumar
CHIEF EXECUTIVE OFFICER	Anne Howard
DIVISION	Planning and Strategic Focus
ATTACHMENTS	1. Plans [8.2.1 - 3 pages]

RESOLUTION

Moved Cr Finnigan, Seconded Cr Arnott

That the Submissions Committee:

- 1. Acknowledges and notes the verbal comments made in support both of written submissions and of the application.*
- 2. Thanks, the submitters, and the applicant for their contribution to the submission process.*
- 3. Having heard all persons wishing to speak to their submissions and the applicant, recommends that Council consider all submissions at a future Planning Committee or Council meeting.*

CARRIED 7 : 0

Item: 8.3

Colac Visitor Servicing Review

OFFICER	Ian Seuren
GENERAL MANAGER	Ian Seuren
DIVISION	Community and Economy
ATTACHMENTS	1. Colac Visitor Servicing Review Discussion Paper - May 2024 [8.3.1 - 42 pages]

RESOLUTION

Moved Cr Hanson, Seconded Cr Arnott

That the Submissions Committee:

- 1. Receives and notes the submissions to the Colac Visitor Servicing Review Discussion Paper.*
- 2. Thanks, the submitters for their contribution to Council's consideration of this matter.*
- 3. Recommends to Council that it considers the submissions regarding the Colac Visitor Servicing Review at a future Council meeting.*

CARRIED 7 : 0

Item: 8.4

Use and Development of a Special Class Broiler Farm, Use and Development of 4 Dwellings and associated works at 320 Mooleric Road Birregurra PP159/2023-1

OFFICER	Ian Williams
CHIEF EXECUTIVE OFFICER	Anne Howard
DIVISION	Planning and Strategic Focus
ATTACHMENTS	1. Plans [8.4.1 - 17 pages]

RESOLUTION

Moved Cr Arnott, Seconded Cr Potter

That the Submissions Committee:

- 1. Acknowledges and notes the verbal comments made in support of written submissions.*
- 2. Thanks, the submitters, and the applicant for their contribution to the submission process.*
- 3. Having heard all persons wishing to speak to their submissions, recommends that Council consider all submissions at a future Council or Planning Committee meeting.*

CARRIED 7 : 0

Item: 8.5

Hearing of Governance Rules Submissions

OFFICER	Kendrea Pope
CHIEF EXECUTIVE OFFICER	Anne Howard
DIVISION	Executive
ATTACHMENTS	Nil

RESOLUTION

Moved Cr Hart, Seconded Cr Arnott

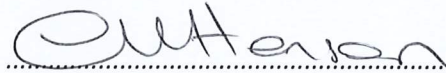
That the Submissions Committee:

- 1. Acknowledges any verbal comments made in support of the written submission and*
- 2. Recommends that Council forward all submissions on the Draft Governance Rules to the July 2024 Council meeting.*

CARRIED 7 : 0

The meeting was declared closed at 5.40pm

CONFIRMED AND SIGNED at the meeting held on 14 August 2024.

A handwritten signature in cursive script, appearing to read "C. Herson", written over a horizontal dotted line.

MAYOR

C. H. A. R.

