



Colac Otway  
SHIRE

**SUBMISSIONS COMMITTEE MEETING**

**MINUTES**

**Wednesday 2 August 2023**

**at 4:00 PM**

**COPACC**

**95 - 97 Gellibrand Street, Colac**



**COLAC OTWAY SHIRE  
SUBMISSIONS COMMITTEE MEETING**

**Wednesday 2 August 2023**

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# COLAC OTWAY SHIRE SUBMISSIONS COMMITTEE MEETING

MINUTES of the *SUBMISSIONS COMMITTEE MEETING OF THE COLAC OTWAY SHIRE COUNCIL* held at  
COPACC on Wednesday 2 August 2023 at 4:00 PM.

## MINUTES

### **1 DECLARATION OF OPENING**

#### **OPENING PRAYER**

*Almighty God, we seek your  
blessing and guidance in our  
deliberations on behalf of the  
people of the Colac Otway Shire.  
Enable this Council's decisions to be  
those that contribute to the true  
welfare and betterment of our community.*

AMEN

### **2 PRESENT**

Cr Chris Potter (Mayor)  
Cr Max Arnott  
Cr Graham Costin  
Cr Tosh-Jake Finnigan  
Cr Kate Hanson  
Cr Stephen Hart  
Cr Margaret White

Anne Howard, Chief Executive Officer  
Andrew Tenni, General Manager Corporate Services  
Heath Chasemore, General Manager Infrastructure and Operations  
Marlo Emmitt, Manager Governance  
Lyndal McLean, Coordinator Council Business

### **3 APOLOGIES**

Ian Seuren, General Manager Community and Economy

### **4 WELCOME AND ACKNOWLEDGEMENT OF COUNTRY AND REASON FOR MEETING**

Colac Otway Shire acknowledges the original custodians and law makers of this land, their elders past, present and emerging and welcomes any descendants here today.



## RECORDING AND PUBLICATION OF MEETINGS

Please note: All Submissions Committee meetings are live streamed and recorded when the meeting is held either at COPACC or online. This includes the public participation sections of the meetings. When meetings are held in other locations, Council will endeavour to make an audio recording of the meeting for community access. Matters identified as confidential items in the Agenda will not be live streamed or recorded regardless of venue or mode.

By participating in open Submissions Committee meetings, individuals consent to the use and disclosure of the information they share at the meeting (including any personal and/or sensitive information).

As soon as practicable following each open Council meeting, the live stream recording will be accessible on Council's website. Audio recordings are also taken to facilitate the preparation of the minutes of open Submissions Committee meetings and to ensure their accuracy. Recordings will be retained by Council for a period of four years.

This meeting was livestreamed to the public via Council's YouTube channel (search Colac Otway Shire Council at [www.youtube.com](http://www.youtube.com)).

## 5 DECLARATIONS OF INTEREST

Nil

## 6 CONFIRMATION OF MINUTES

- Submissions Committee meeting held on Wednesday 14 June 2023.

### **RESOLUTION**

***MOVED Cr Max Arnott, SECONDED Cr Tosh-Jake Finnigan***

***That the Submissions Committee confirm the minutes of the Submissions Committee meeting held on Wednesday 14 June 2023.***

***CARRIED 7 : 0***

## 7 VERBAL SUBMISSIONS

The Mayor read out the names of the people who have confirmed they wish to make a verbal submission. These verbal submissions are made in relation to each respective agenda item and must be directly relevant to the respective agenda item. A limit of 5 minutes will apply.

The following community members made verbal submissions for item 8.1 PP329/2022-1 - 465 Birregurra Forrest Road, Birregurra - Two Lot Subdivision.

Objector: Sandy Brien

Applicant: Edwina Brien

Item: 8.1

**PP329/2022-1 - 465 Birregurra Forrest Road, Birregurra -  
Two Lot Subdivision**

<b>OFFICER</b>	Vikram Kumar
<b>CHIEF EXECUTIVE OFFICER</b>	Anne Howard
<b>DIVISION</b>	Executive
<b>ATTACHMENTS</b>	1. Application Documents [8.1.1 - 4 pages]

**RESOLUTION**

*MOVED Cr Kate Hanson, SECONDED Cr Graham Costin*

*That the Submissions Committee:*

- 1. Acknowledges and notes the verbal comments made in support of written submissions.*
- 2. Thanks the submitters and the applicant for their contribution to the submission process.*
- 3. Having heard all persons wishing to speak to their submissions, recommends that Council consider all submissions at the 9 August 2023 Planning Committee meeting.*

**CARRIED 7 : 0**

*The meeting was declared closed at 4.25pm*

**CONFIRMED AND SIGNED** at the meeting held on 16 August 2023.



.....MAYOR