



Colac Otway
SHIRE

SUBMISSIONS COMMITTEE MEETING

MINUTES

Wednesday 13 April 2022

at 4:00 PM

COPACC

95 - 97 Gellibrand Street, Colac



COLAC OTWAY SHIRE SUBMISSIONS COMMITTEE MEETING

Wednesday 13 April 2022

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COLAC OTWAY SHIRE SUBMISSIONS COMMITTEE MEETING

MINUTES of the *SUBMISSIONS COMMITTEE MEETING OF THE COLAC OTWAY SHIRE COUNCIL* held at
COPACC on Wednesday 13 April 2022 at 4:00 PM.

MINUTES

1 DECLARATION OF OPENING

OPENING PRAYER

*Almighty God, we seek your
blessing and guidance in our
deliberations on behalf of the
people of the Colac Otway Shire.
Enable this Council's decisions to be
those that contribute to the true
welfare and betterment of our community.*

AMEN

2 PRESENT

Cr Kate Hanson (Mayor)
Cr Graham Costin (Deputy Mayor)
Cr Jamie Bell
Cr Stephen Hart
Cr Chris Potter

Anne Howard, Chief Executive Officer
Errol Lawrence, General Manager Corporate Services
Tony McGann, General Manager Environment and Infrastructure
Ian Seuren, General Manager Development and Community Services
Marlo Emmitt, Manager Governance and Communications
Lyndal Redford, Governance Officer
Dani Wright, Communications Coordinator
Paul Carmichael, Revenue Coordinator

3 APOLOGIES AND LEAVE OF ABSENCE

Cr Joe McCracken
Cr Margaret White

RESOLUTION

MOVED Cr Stephen Hart, **SECONDED** Cr Chris Potter

That the Submissions Committee grants Cr Margaret White and Cr Joe McCracken a Leave of Absence for the 13 April 2022 Colac Otway Shire Submissions Committee meeting.

CARRIED 5 : 0

4 WELCOME AND ACKNOWLEDGEMENT OF COUNTRY AND REASON FOR MEETING

Colac Otway Shire acknowledges the original custodians and law makers of this land, their elders past and present and welcomes any descendants here today.

Please note: This Committee meeting live streamed and recorded, with the exception of matters identified as confidential items in the Agenda. This included the public participation sections of the meetings.

By participating in open meetings, individuals consent to the use and disclosure of the information they share at the meeting (including any personal and/or sensitive information).

Recordings of meetings will be available to the public on Council's website as soon as practicable following the meeting. Recordings are also taken to facilitate the preparation of the minutes of open Council and Committee meetings and to ensure their accuracy. Original recordings will be retained by Council for a period of four years.

As stated in the Governance Rules, other than an official Council recording, no video or audio recording of proceedings of Council or committee meetings is permitted without specific approval by resolution of the relevant meeting.

The sole purpose of this Submissions Committee meeting is to hear persons who indicated they wish to speak in support of their written submission to the:

1. Councillor Code of Conduct
2. Public Transparency Policy
3. Governance Rules
4. 2022-25 Rating Strategy.

5 DECLARATIONS OF INTEREST

Nil

6 CONFIRMATION OF MINUTES

- Submissions Committee meeting held on 1 September 2021.

RESOLUTION

MOVED Cr Chris Potter, SECONDED Cr Graham Costin

That the Submissions Committee confirm the minutes of the Submissions Committee meeting held on 1 September 2021.

CARRIED 5 : 0

7 VERBAL SUBMISSIONS

The Mayor read out the names of the people who have confirmed they wish to make a verbal submission. These verbal submissions were made in relation to each respective agenda item. A limit of 5 minutes applied.

The following submitters addressed the Committee:

Item 8.1 Councillor Code of Conduct - Consideration of Submissions

Prabha Kutty

Item 8.2 Governance Rules and Public Transparency Policy - Consideration of Submissions

Prabha Kutty

Item 8.3 2022-25 Rating Strategy - Consideration of Submissions

James Judd

Item: 8.1

Councillor Code of Conduct - Consideration of Submissions

OFFICER	Marlo Emmitt
CHIEF EXECUTIVE OFFICER	Anne Howard
DIVISION	Executive
ATTACHMENTS	<ol style="list-style-type: none">1. Feedback and Responses for Councillor Code of Conduct [8.1.1 - 1 page]2. Councillor Code of Conduct - final - adopted 24 February 2021 [8.1.2 - 27 pages]

RECOMMENDATION

That the Submissions Committee:

1. *Acknowledges the written submission received to the Councillor Code of Conduct.*
2. *Acknowledges and notes the verbal comments made in support of the written submission.*
3. *Thanks the submitter for their submissions.*
4. *Having heard all persons wishing to speak to their submission, recommends that Council consider the submissions at the Council meeting scheduled to be held on Wednesday 27 April 2022.*

RESOLUTION

MOVED Cr Stephen Hart, SECONDED Cr Chris Potter

That the Submissions Committee:

1. *Acknowledges the written submission received to the Councillor Code of Conduct.*
2. *Acknowledges and notes the verbal comments made in support of the written submission.*
3. *Thanks the submitter for their submissions.*

4. *Having heard all persons wishing to speak to their submission, recommends that Council consider the submissions at the Council meeting scheduled to be held on Wednesday 27 April 2022.*
5. *Recommends to Council that it incorporates community consultation when due for review subject to necessary regulatory requirements.*

CARRIED 5 : 0

Item: 8.2

Governance Rules and Public Transparency Policy - Consideration of Submissions

OFFICER	Marlo Emmitt
CHIEF EXECUTIVE OFFICER	Anne Howard
DIVISION	Executive
ATTACHMENTS	<ol style="list-style-type: none">1. Feedback and Responses for Governance Rules [8.2.1 - 3 pages]2. Table of changes to Governance Rules [8.2.2 - 4 pages]3. Marked up changes to Governance Rules [8.2.3 - 46 pages]4. Feedback and Responses for Public Transparency Policy [8.2.4 - 1 page]5. Marked up changes to Public Transparency Policy [8.2.5 - 11 pages]

RESOLUTION

MOVED Cr Potter, SECONDED Cr Jamie Bell

That the Submissions Committee:

- 1. Acknowledges the written submissions received to the revised Governance Rules and Public Transparency Policy.*
- 2. Acknowledges and notes the verbal comments made in support of written submissions.*
- 3. Thanks the submitter for their submissions.*
- 4. Having heard all persons wishing to speak to their submissions, recommends that Council consider the submissions at the Council meeting scheduled to be held on Wednesday 27 April 2022.*

CARRIED 5 : 0

Item: 8.3

2022-25 Rating Strategy - Consideration of Submissions

OFFICER	Paul Carmichael
GENERAL MANAGER	Errol Lawrence
DIVISION	Corporate Services
ATTACHMENTS	1. Rating Strategy 2022-25 [8.3.1 - 29 pages]

RESOLUTION

MOVED Cr Jamie Bell, SECONDED Cr Chris Potter

That the Submissions Committee:

- 1. Acknowledges the written submissions received to the draft 2022-25 Rating Strategy.*
- 2. Acknowledges and notes the verbal comments made in support of written submissions.*
- 3. Thanks the submitters for their submissions.*
- 4. Consider the officer comments provided in response to the submissions.*
- 5. Having heard all persons wishing to speak to their submissions, recommends that Council consider the submissions at the Council meeting scheduled to be held on Wednesday 27 April 2022.*

CARRIED: 5 : 0

The meeting was declared closed at 4.32pm.

CONFIRMED AND SIGNED at the meeting held on 15 June 2022.

.....**MAYOR**