MINUTES of the *ORDINARY COUNCIL MEETING OF THE COLAC-OTWAY SHIRE COUNCIL* held at the COPACC - Colac on 25 May 2016 at 4.00pm.

1. OPENING PRAYER

Almighty God, we seek your blessing and guidance in our deliberations on behalf of the people of the Colac Otway Shire. Enable this Council's decisions to be those that contribute to the true welfare and betterment of our community.

AMEN

2. PRESENT

Cr Frank Buchanan (Mayor)
Cr Brian Crook
Cr Michael Delahunty
Cr Stephen Hart
Cr Lyn Russell
Cr Chris Smith
Cr Terry Woodcroft

Sue Wilkinson, Chief Executive Officer
Mark Lyons, General Manager, Corporate Services
Ingrid Bishop, General Manager, Infrastructure & Leisure Services
Brydon King, General Manager, Development & Community Services
Jennifer Wood, Manager Governance & Customer Service
Alison Richardson, Governance Officer
Tamzin McLennan, Public Relations Coordinator
Sandra Wade, General Manager, Bushfire Recovery
Doug McNeill, Manager, Bushfire Recovery
Ian Seuren, Manager Arts & Leisure
Adam Lehmann, Manager Assets & Property Services

3. APOLOGIES

Nil '

4. MAYORAL STATEMENT

Colac Otway Shire acknowledges the original custodians and law makers of this land, their elders past and present and welcomes any descendants here today.

Colac Otway Shire encourages community input and participation in Council decisions. Council meetings provide an opportunity for the community to ask Council questions, either verbally at the meeting or in writing.

Please note that Council may not be able to answer some questions at the meeting. These will be answered later.

Council meetings enable Councillors to debate matters prior to decisions being made. I ask that we all behave in a courteous manner.

All Council and Committee meetings are audio recorded, with the exception of matters identified as confidential items in the Agenda. This includes the public participation sections of the meetings.

Audio recordings of meetings are taken to facilitate the preparation of the minutes of open Council and Committee meetings and to ensure their accuracy.

In some circumstances a recording will be disclosed to a third party. Those circumstances include, but are not limited to, circumstances, such as where Council is compelled to disclose an audio recording because it is required by law, such as the Freedom of Information Act 1982, or by court order, warrant, or subpoena or to assist in an investigation undertaken by the Ombudsman or the Independent Broad-based Anti-corruption Commission.

Council will not use or disclose the recordings for any other purpose. It is an offence to make an unauthorised recording of the meeting.

Thank you. Now 30 minutes is allowed for question time. Please remember, you must ask a question. If you do not ask a question you will be asked to sit down and the next person will be invited to ask a question. This is not a forum for public debate or statements.

- 1. Questions received in writing prior to the meeting (subject to attendance and time),
- Questions from the floor.

5. QUESTION TIME

QUESTION TIME BEGAN AT 4:03PM

Questions Received in Writing Prior to the Meeting

James Judd

1. What percentage of the total Bluewater membership use the fitness centre every month at least once, in view of its monthly operating expenses?

General Manager Infrastructure & Leisure Services responded that the total number of non-visits during April was 876, which represents approximately 52% of members.

2. How do the numbers compare with those who use the library annexe that Council is going to close down?

General Manager Infrastructure & Leisure Services responded that using the circulation data, between 15 April – 16 May 2016, there were 91 visits to the Annexe.

3. How often is the requirement to be classified as a regular user of the Library Annexe? Is it daily, weekly, monthly or some other schedule?

General Manager Infrastructure & Leisure Services responded that the Corangamite Regional Libraries Corporation does not use any measures of 'regular users'. The Local Government Performance Reporting Framework uses a measure of a 'current borrower' which is defined as a member who borrows an item in the preceding 12 months.

4. What is the minimum period of time per visit before being counted? The library being a public facility, no membership is required before being allowed to use it.

General Manager Infrastructure & Leisure Services responded that there is no minimum time.

5. Should a person take out a 6 month membership with Bluewater Fitness Centre, then after a limited period of time they are unable to make use of their membership, can they or their estate claim a refund in proportion to the unexpired membership paid in advance or do they lose their fund for having paid in advance?

General Manager Infrastructure & Leisure Services responded that Bluewater refund policy states that due to medical or other unforeseen circumstances, such as moving away from the region, either the membership may be transferred to another individual or a refund will be provided for the unused portion of the paid in full membership. Bluewater do not offer 6 month paid in full memberships, fortnightly direct debit memberships or multi-visit passes.

- 6. The total membership of Bluewater. How many in each category?
 - i. Membership paid as a lump sum total each 6 months
 - ii. Fortnightly direct debit to an account for periods of membership
 - iii. Other membership:
 - Payable
 - Exempt from payment

General Manager Infrastructure & Leisure Services responded that the Membership data as at 17 May 2016 is:

| Membership type | Number of members |
|------------------|-------------------|
| Direct debit | 1,393 |
| Other membership | 307 |
| TOTAL | 1,700 |

Note that Bluewater does not offer 6 month paid in full memberships.

7. When people sign up for Bluewater membership that entitles Bluewater to access their bank account on a fortnightly basis, is the deduction a set amount not subject to automatic variation or is the account charged subject to any variation in membership fees without first gaining approval to vary each fortnightly direct debit charge?

General Manager Infrastructure & Leisure Services responded that Bluewater prices change annually in line with the Council budget process. All customers are notified of any price change at least four weeks in advance. Members have the opportunity to change their membership type or status prior to the price change.

8. Should Bluewater staff know who is able to use the fitness centre without checking if a member or not? How are you certain if a person was a long term member with regular usage of facilities lets their membership lapse and still turns up at facilities to use them and does not pay to enter. Will not be allowed in?

General Manager Infrastructure & Leisure Services responded that all Bluewater members are required to have their photo attached to their membership profile. Photos are taken upon sign up. All members must scan their membership card upon entry to the gym or the pool hall. Customer service staff monitor current members and whether they are scanning their cards or not. Members whose memberships have lapsed will report an error when scanning and customer service staff can follow them up.

- 9 What was the actual Bluewater:
 - i. Operating expenses for February 2016

General Manager Infrastructure & Leisure Services responded:

\$125,291

ii. Total income from the entire Bluewater operations for month of February 2016, not including any funding top ups income

General Manager Infrastructure & Leisure Services responded:

\$92,203

- 10. What certainty exists that the Bluewater lease could not be terminated prior to expiry of lease held for any of the following?
 - i. Wants the land to be put to other use
 - ii. Is not satisfied with conditions of lease granted
 - iii. Wants to increase rent amount by more than Council is prepared to pay

General Manager Infrastructure & Leisure Services responded that Council has a long-term lease and licence with the Department of Education for the use of the land for Bluewater. The agreements both include options for each party to terminate, based on certain stipulations as per any standard agreement. Council is satisfied with its long term security for the site. There is no rent charged to Council for use of the land.

11. If as claimed there is no minimum number of votes that must be returned at Council elections, what is the minimum percentage of valid votes cast that must be received before a candidate can be declared an elected Councillor? As with 8 candidates or more for 7 positions, it could happen that all received the same number of first preferences, so no one has the least number of votes excluded and then preferences

to be distributed. Do you then go back to the polls for a decision or do you then decide by some other method?

General Manager Corporate Services responded that the Victorian Electoral Commission is responsible for the conduct of the 2016 election and we recommend you contact them to discuss any questions. They can be contacted at:

Mail: The Victorian Electoral Commission Level 11, 530 Collins Street Melbourne Victoria 3000

Phone: 131 282

Web: https://www.vec.vic.gov.au/

- 12. How many overflow calls from Great Ocean Road Visitor Information Centres (GORVIC) received at Colac Visitor Information Centre (VIC) for months of March 2016 and April 2016? What were the comparable totals for 2015 and 2016 months of March and April at each Colac VIC and GOR VIC?
- a) Walk in enquiries
- b) Total phone enquiries
 - i. Colac VIC excluding overflow phone calls
 - ii. GORVIC plus overflow calls
- c) Email enquiries

General Manager Development & Community Services responded:

Colac Visitor Information Centre

| MARCH | 2015 | 2016 | % Change to |
|------------------|-------|--------------------|---------------|
| | | | previous year |
| Walk In | 3,119 | 3,434 | 10% |
| Phone Enquiries | 158 | 94 | -68% |
| | | Exc overflow calls | ļ |
| E-mail Enquiries | 16 | 19 | 19% |

| APRIL | 2015 | 2016 | % Change to previous year |
|------------------|-------|--------------------------|---------------------------|
| Walk In | 2,761 | 2,746 | -1% |
| Phone Enquiries | 117 | 53 Exc overflow calls | -120% |
| E-mail Enquiries | 14 | 19 | 36% |

Phone totals are excluding the GORVIC Overflow calls which accounted to 55 Calls - March & 49 Calls - April

Great Ocean Road Visitor Information Centre

| MARCH | 2015 | 2016 | % Change to previous year |
|------------------|--------|-----------------------------|---------------------------|
| Walk In | 15,021 | 13,746 | -8% |
| Phone Enquiries | 1,609 | 1,455 Inc overflow calls | -10% |
| E-mail Enquiries | 60 | 24 | -60% |

| APRIL | 2015 | 2016 | % Change to previous year |
|------------------|--------|---------------------------|---------------------------|
| Walk In | 13,459 | 10,908 | -19% |
| Phone Enquiries | 1,083 | 925 Inc overflow calls | -17% |
| E-mail Enquiries | 23 | 16 | -30% |

Questions Received Verbally at the Meeting

Mr Wessner - Colac

1. Last Friday, Council locked us out of the library annexe, apparently due to maintenance to the entrance. Could that have been postponed until the extra closure of the library annexe and is Council magnificent enough to give us a day in lieu?

General Manager Infrastructure & Leisure Services responded that this is the first she has heard of it and apologises for the inconvenience. The question is taken on notice.

2. The Colac Herald stated that Council is going to spend \$1,000,000 for enhancements to the entrance of the town. Wouldn't it be better to wait until after the duplication and spend the money then?

General Manager Infrastructure & Leisure Services responded that Council is working with VicRoads and other parties involved in that now through the planning stage so that works that Council do to complement the duplication are developed together and that we have an understanding of the bigger picture. We are still working on the scope of the work but we are working with all stakeholders so that the very issue about it being a waste of money because we do not know what it looks like, won't occur because we are working together. We are not working in isolation from VicRoads, we are working together with VicRoads.

Simon Arundell - Bungador

1. Why was someone needed to be brought all the way from Geelong to talk to people about drainage issues? Why couldn't some out of our local offices have done that?

General Manager Infrastructure & Leisure Services took the question on notice.

2. What did it cost to bring the person from Geelong?

General Manager Infrastructure & Leisure Services took the question on notice.

3. How many others came up?

General Manager Infrastructure & Leisure Services took the question on notice.

4. How much has been spent on consultants over the drainage of Colac?

General Manager Infrastructure & Leisure Services took the question on notice.

5. How much is yet to be spent on consultants?

General Manager Infrastructure & Leisure Services took the question on notice.

6. When is the Shire going to look at the exorbitant amounts they charge farmers for rates?

General Manager Corporate Services responded that Council's 2016/17 budget is out for public submission at this point in time. I would encourage you to lodge a submission with those questions so that Council can consider that prior to adopting the budget.

7. A portion of the Bungador-Carpendeit Road has been put back to 60km an hour, the portion between the Bungador School road and the speedway. How long will that road be restricted to 60km? Have any engineers looked at the road? Has anyone put up a way of how they are going to fix this road? When might it be fixed?

Manager Assets & Property Services responded that the section of road referred to is identified in the reconstruction program for the next financial year. The speed limits will remain in place until such time as those works are completed. We are yet to detail the exact fix, our preliminary investigations would suggest that we have got issues with the sub-grade, so whatever works we need to do, we would need to address those. Geotechnical investigations will determine the works needed, potentially in early September.

Alan Billing - Larpent

1. The February Ordinary Council minutes records the Mayor's response to a question regarding Council's action against Cr Smith. In part it states 'the cost to Council was nil, apart from a little bit of officer's time'. Given that the court documents provided by Council consisted of ten folders, 375 separate documents containing 3000 pages, Council records were also trawled as far back as 2013. Could Council in the goal of a more open, transparent Council, provide a more accurate assessment of the cost to the community of that action?

The Mayor took the question on notice.

2. Were all Councillors subjected to the same level of scrutiny?

The Mayor responded that he treats every Councillor the same, in any forum. I am respectful. I don't think anyone was treated any differently.

The CEO responded that she cannot answer the question as she was not at Council at the time and nor were the Executive team. What I can say is what I know of the case is that much of the research was directed by the Local Government Inspectorate, at their request and they directed the nature of the enquiry. Much of the work and the information that was provided was because of specific requests they made to the organisation rather than directed as a result of this organisation's activities.

3. Who initiated the original request?

The CEO responded that she will take the question on notice.

4. With regards to the Dairy industry, has the Economic Development unit provided the Council with any impact assessment, both short term and long term, given that it's such a significant industry within Colac-Otway Shire?

General Manager Development & Community Services responded that there has been some work within the Economic Development unit working with other Council's in the region about the economic impact overall. That information is also being collated by Regional Development Victoria and the State Government. There is some work being done and some of that information has definitely been passed on through Councillors and through the community. Through some of those advocacy agencies, our Economic Development unit has also been involved in collating some of that work and working with those agencies to understand the future ways of helping the Dairy industry.

The CEO responded that Council has been invited by the Regional Director of Regional Development Victoria, along with several other Council's in the region that are particularly affected by the dairy prices, to participate in a project group to try to understand the economic impacts more fully. The idea of that is so that we can contribute so that they can target a response more appropriately based on that information.

The Mayor responded that we have been working very closely with Council's further to our west and we have impressed upon everybody from our local government further up that our farmers are first affected, but businesses that 75% of their business deal with dairy farmers are going to be severely affected and that the package that hopefully will come out from the Federal Government will place a real emphasis on export earnings, employment across the region and the welfare of farmers so they can continue to work with their businesses to get a decent outcome. There's a lot happening behind the scenes, we would just like to see a little bit more flesh around the bones of what is being proposed from government to make sure that we can make a reasonable contribution ourselves.

Tony Webber - Otway Forum

1. Has Council made any progress in regards to looking at the Old Horden Vale road as an alternative access?

General Manager Infrastructure & Leisure Services responded that we are looking at that. We have had various stakeholders involved around the erosion and at this stage we haven't made any final decisions, but I will keep you in the loop with the communications once we have made a final decision of what the plan is going to look like going forward. We are very aware of the erosion issues.

QUESTION TIME ENDED 4:33PM

6. TABLING OF RESPONSES TO QUESTIONS TAKEN ON NOTICE AT PREVIOUS MEETINGS

Tony Webber - Otway Forum

1. The Heathfield Reserve has been around since 1990 and there's been no lease agreement for the use of that land and I think that Council should have had a lease on that agreement, even at \$1,000 a year, we would have money set aside now to do something with that ground. Would Council consider conditions very carefully when giving a lease agreement, because it is public land. If there is cattle and a lease agreement, there is potentially no access to the public. Some of us feel that it should be used for fodder and it's good to cut hay and maybe only have limited access at certain times for the cattle, so will the Council consider that as very careful conditions for that lease?

General Manager Infrastructure & Leisure Services responded that Council has previously resolved to accept the recommendation of the Heathfield Estate Reserve Community Reference Group to commence the process of establishing a lease agreement to use the reserve for grazing purposes and/or fodder conservation. Council is currently working through the process of formalising a lease agreement for the reserve and will consider relevant conditions of lease through this process.

7. DECLARATION OF INTEREST

NIL

8. CONFIRMATION OF MINUTES

Ordinary Council Meeting held on the 27/04/16.

MOTION - MOVED Cr Stephen Hart seconded Cr Brian Crook

That Council:

Confirm the above minutes.

CARRIED 5:2

DIVISION called

For the Motion: Cr Stephen Hart, Cr Brian Crook, Cr Lyn Russell, Cr Frank Buchanan, Cr Terry Woodcroft

Against the Motion: Cr Chris Smith, Cr Michael Delahunty

OM162505-1 WYE RIVER SURF LIFE SAVING CLUB BUNK HOUSE LEASE RENEWAL

| AUTHOR: | Jade Thomas | ENDORSED: | Ingrid Bishop |
|-------------|--------------------------------------|-----------|---------------|
| DEPARTMENT: | Infrastructure & Leisure Services | FILE REF: | 11/96012 |

Original Recommendation:

That Council:

1. Commences the statutory procedure under section 190 of the Local Government Act 1989 (the 'Act') by advertising for six (6) weeks, Council's Notice of Intention to Lease 10 McLellan Court, Wye River to the Wye River Surf Life Saving Club on the following terms;

| Agreement Type | Lease |
|----------------|----------------------------|
| Rent | \$130 per annum (excl GST) |
| Term | 10 Years |
| Option | Nil |
| Utilities | 100% Lease |
| Rates & Fees | 100% Lease |
| Maintenance | 100% Lease |

- Gives seven (7) days' notice by placing a six (6) week public notice in the local print media of its intention to consider any submissions received at a Council Meeting. Formal advice of the time and place of the meeting will be provided to those parties wanting to be heard in support of their submissions.
- 3. Enters into a new Lease with the Wye River Surf Life Saving Club and authorises the Chief Executive Officer or their delegate, on behalf of Council to execute the new Lease accordingly.

ALTERNATIVE MOTION - MOVED Cr Stephen Hart seconded Cr Lyn Russell:

That Council:

1. Commences the statutory procedure under section 190 of the Local Government Act 1989 (the 'Act') by advertising for six (6) weeks, Council's Notice of Intention to Lease 10 McLellan Court, Wye River to the Wye River Surf Life Saving Club on the following terms;

| Agreement Type | Lease |
|----------------|----------------------------|
| Rent | \$130 per annum (excl gst) |
| Term | 10 Years |
| Option | 2 x 10 years |

| Rent Review | Rent review at the exercise of each option based on CPI adjustment for preceding 10 year period |
|--------------|---|
| Utilities | 100% Lessee |
| Rates & Fees | 100% Lessee |
| Maintenance | 100% Lessee |

- 2. Gives seven (7) days' notice by placing a public notice in the local print media of its intention to consider any submissions received at a Council Meeting. Formal advice of the time and place of the meeting will be provided to those parties wanting to be heard in support of their submissions.
- 3. In the event of no submissions being received, enters into a new Lease with the Wye River Surf Life Saving Club and authorises the Chief Executive Officer or their delegate, on behalf of Council to execute the new Lease accordingly.

CARRIED 5:2

DIVISION called

For the Motion: Cr Stephen Hart, Cr Brian Crook, Cr Lyn Russell, Cr Frank Buchanan,

Cr Terry Woodcroft

Against the Motion: Cr Chris Smith, Cr Michael Delahunty

Tamzin McLennan left Council chambers at 4:42 pm
Tamzin McLennan returned to Council chambers at 4:47pm

OM162505-2 COLAC LIBRARY ANNEXE CLOSURE UPDATE

| AUTHOR: | lan Seuren | ENDORSED: | Ingrid Bishop |
|-------------|--------------------------------------|-----------|---------------|
| DEPARTMENT: | Infrastructure & Leisure Services | FILE REF: | F15/951 |

MOTION - MOVED Cr Brian Crook seconded Cr Lyn Russell

That Council:

- 1. Notes the items which were to be implemented as per the resolution of Council's Ordinary Meeting, 15 December 2015 are completed or in progress.
- 2. Notes that the existing facility signage will be relocated to provide improved signage for the CCLLC.
- 3. Notes that the existing bus interchange at the CCLLC will be utilised as the town bus service stop for this facility.
- 4. Notes that the returns chute will be relocated to the Rae Street Council office however the 'smart technology' will not be installed at this time pending the outcome of a six month review period.

CARRIED 5:2

DIVISION called

For the Motion: Cr Brian Crook, Cr Lyn Russell, Cr Frank Buchanan, Cr Terry Woodcroft, Cr Michael Delahunty

Against the Motion: Cr Chris Smith, Cr Stephen Hart

lan Seuren left Council chambers at 4:59pm

OM162505-3 CONTRACT 1603 - DEBT RECOVERY SERVICES (MAV CONTRACT DR8410-2015)

| AUTHOR: | Andrew Kavanagh | ENDORSED: | Mark Lyons |
|-------------|--------------------|-----------|------------|
| DEPARTMENT: | Corporate Services | FILE REF: | F16/1276 |

MOTION - MOVED Cr Brian Crook seconded Cr Terry Woodcroft

That Council:

- 1. Awards Contract 1603 Debt Recovery Services (MAV Tender DR8410) to the following providers at their tendered rates for the term 1 June 2016 to 28 February 2019, with an option to extend for two additional periods of one year:
 - AMPAC
 - Australian Receivables Ltd
 - Midstate Credit Collect Ptv Ltd
 - ML & C Collection Pty Ltd
 - Recoveries & Reconstruction (Aust.) Pty Ltd
- 2. Delegates to the Chief Executive Officer authority to sign and/or place under Council seal contract documents following award of Contract 1603.

CARRIED 6:1

DIVISION called

For the Motion: Cr Stephen Hart, Cr Brian Crook, Cr Lyn Russell, Cr Frank Buchanan, Cr Terry Woodcroft, Cr Michael Delahunty

Against the Motion: Cr Chris Smith

Adam Lehmann left Council chambers at 5:20pm

OM162505-4 STRUCTURE OF RURAL COUNCILS VICTORIA

| AUTHOR: | Mark Lyons | ENDORSED: | Sue Wilkinson |
|-------------|--------------------|-----------|---------------|
| DEPARTMENT: | Corporate Services | FILE REF: | F15/6057 |

MOTION - MOVED Cr Lyn Russell seconded Cr Terry Woodcroft

That Council:

- 1. Notes that the proposed incorporation of Rural Councils Victoria does not involve an investment and/or risk exposure that exceeds the thresholds set out in s193 (5C) of the Local Government Act 1989.
- 2. Votes in favour of authorising Jim Nolan, Chief Executive Officer of Pyrenees Shire Council, to apply to the Registrar of Incorporated Associations for the incorporation of Rural Councils Victoria Incorporated.
- 3. Approve the draft Rules attached to this report as 'Attachment A' as the Rules for the Rural Councils Victoria Incorporated; and
- Authorises Cr Russell (or proxy) to vote on Councils behalf on this matter, in accordance with this resolution, at the meeting of RCV to be held on 10 June 2016.

CARRIED 7:0

OM162505-5 ASSEMBLY OF COUNCILLORS

| AUTHOR: | Alison Richardson | ENDORSED: | Jenny Wood |
|-------------|--------------------|-----------|------------|
| DEPARTMENT: | Corporate Services | FILE REF: | F15/9065 |

MOTION - MOVED Cr Stephen Hart seconded Cr Lyn Russell

That Council:

Notes the Assembly of Councillors reports for:

- Assembly of Councillors Pre-Ordinary Council Meeting briefing 27042016
- Assembly of Councillors Councillor briefing 04052016
- Assembly of Councillors Municipal Emergency Management Planning Committee 09052016
- Assembly of Councillors Australia Day Advisory Committee 10052016
- Assembly of Councillors Councillor briefing 11052016

CARRIED 7:0

OM162505-6 STATE GOVERNMENT BUSHFIRE RELIEF FUNDING (Cr Michael Delahunty)

MOTION - MOVED Cr Michael Delahunty seconded Cr Chris Smith

That Council:

Request that the CEO write to the Victorian Treasurer Tim Pallis and Local Government Minister Natalie Hutchins, requesting permission for the CEO to make available the State Government Bushfire Relief funding to the Council 2016/17 budget, for allocation to projects related to developing the infrastructure and community resilience required to enhance the Shires ability to protect our communities and support the various interagencies capacity to respond to natural disasters.

LOST 2:5

DIVISION called

For the Motion: Cr Chris Smith, Cr Michael Delahunty

Against the Motion: Cr Stephen Hart, Cr Brian Crook, Cr Lyn Russell, Cr Frank

Buchanan, Cr Terry Woodcroft

Adam Lehmann returned to Council chambers at 5:26pm lan Seuren returned to Council chambers at 5:42pm

MOTION - MOVED Cr Brian Crook seconded Cr Stephen Hart

That Council:

Resolves to admit an item of Urgent Business

CARRIED 7:0

MOTION - MOVED Cr Brian Crook seconded Cr Stephen Hart

That Council:

Taking into account the next rate instalment payment is due on 31 May, Council notes that the CEO has delegation to assist ratepayers, on a case by case basis where they are affected by the recent milk price cuts, including the power to provide extra time to pay and waive interest where payment arrangements are in place and met.

CARRIED 5:0

DIVISION called

For the Motion: Cr Stephen Hart, Cr Brian Crook, Cr Lyn Russell, Cr Frank Buchanan, Cr Terry Woodcroft

Against the Motion:

Abstain: Cr Smith, Cr Delahunty

Council adjourned for a comfort break at 6:09pm Alison Richardson left Council chambers at 6:09pm Cr Woodcroft left Council chambers at 6:09pm

IN COMMITTEE

MOTION - MOVED Cr Lyn Russell seconded Cr Terry Woodcroft

that pursuant to the provisions of Section 89(2) of the Local Government Act, the meeting be closed to the public and Council move "In-Committee" at 6:10pm in order to deal with:

| SUBJECT | REASON | SECTION OF ACT |
|---|---|--------------------------------|
| Minutes of In-Committee Council Meeting held on 27 April 2016 | this matter deals with personnel matters; AND this matter may prejudice the Council or any person AND this matter deals with legal advice AND this matter includes a resolution to close the meeting to members of the public | Section 89 (2) (a) & (h) & (i) |
| Contract 1603 - Debt Recovery Services (MAV Contract DR8410-2015) | this matter deals with contractual matters | Section 89 (2) (d) |
| Wye River and Separation Creek Bushfire | this matter deals with a proposed development; AND this matter may prejudice the Council or any person | Section 89 (2) (e) (h) |
| Consideration of Confidential Lease | this matter deals with contractual matters; AND this matter may prejudice the Council or any person | Section 89 (2) (d) (h) |
| Confidential Contract Update | this matter deals with contractual matters | Section 89 (2) (d) |

CARRIED 7:0

OUT OF COMMITTEE

MOTION - MOVED Cr Lyn Russell seconded Cr Terry Woodcroft that the meeting move out of committee.

CARRIED 7:0

The Meeting Was Declared Closed at 7:11.pm

CONFIRMED AND SIGNED at the meeting held-on 22 JUNE 2016

MINUTES - 25 MAY 2016