



ORDINARY COUNCIL MEETING

MINUTES

WEDNESDAY 26 JULY 2017

AT 4PM

COPACC

Next Council Meeting: 23 August 2017
COPACC, Colac

COLAC OTWAY SHIRE COUNCIL ORDINARY COUNCIL MEETING

26 JULY 2017

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COLAC OTWAY SHIRE ORDINARY COUNCIL MEETING

MINUTES of the *ORDINARY COUNCIL MEETING OF THE COLAC OTWAY SHIRE COUNCIL* held at
COPACC on 26 July 2017 at 4pm

1. I DECLARE THIS MEETING OPEN

OPENING PRAYER

*Almighty God, we seek your
blessing and guidance in our
deliberations on behalf of the
people of the Colac Otway Shire.
Enable this Council's decisions to be
those that contribute to the true
welfare and betterment of our community.*

AMEN

2. PRESENT

Cr Kate Hanson
Cr Stephen Hart
Cr Joe McCracken
Cr Chris Potter (Mayor)
Cr Jason Schram
Cr Chris Smith
Cr Terry Woodcroft

Sue Wilkinson, Chief Executive Officer
Trevor Olsson, Acting General Manager, Corporate Services
Tony McGann, General Manager, Infrastructure & Leisure Services
Gary Warrener, Acting General Manager, Development & Community Services
Sarah McKew, Acting Manager, Governance & Customer Service
Lyndal McLean, Acting Governance Officer
Tamzin McLennan, Public Relations Coordinator
Michael Swanson, Acting Manager, Economic Development & Events
Andrew Kavanagh, Contract Governance Coordinator
Greg Fletcher, Manager, Community Services
Ian Seuren, Manager, Arts & Leisure
Vige Satkunarajah, Acting Manager Planning, Building & Health
Sean O'Keefe, Strategic Planner
Debbie Leeson-Rabie, Manager, Services & Operations
Vicki Jeffrey, Arts & Leisure Project Officer

3. APOLOGIES

Nil

4. WELCOME & ACKNOWLEDGEMENT OF COUNTRY

I would like to start this evening by acknowledging the traditional custodians and law makers of this land, their elders past and present and welcome any descendants here today.

I would also like to advise that all Council meetings are audio recorded, with the exception of confidential matters. This includes the public participation sections of meetings.

Audio recordings of meetings are taken to facilitate the preparation of the minutes of open Council and Committee meetings and to ensure their accuracy.

In some circumstances a recording will be disclosed to a third party. Those circumstances include, but are not limited to, circumstances, such as where Council is compelled to disclose an audio recording because it is required by law, such as the Freedom of Information Act 1982, or by court order, warrant, or subpoena or to assist in an investigation undertaken by the Ombudsman or the Independent Broad-based Anti-corruption Commission.

Council will not use or disclose the recordings for any other purpose. It is an offence to make an unauthorised recording of the meeting.

5. QUESTION TIME

Colac Otway Shire encourages community input and integral to this is the opportunity provided to ask questions at Council Meetings. A maximum of 30 minutes is allowed for question time.

I'll start by indicating that I have received a number of questions in writing which I will now go through. Following that I will then invite other questions from the community members present.

QUESTIONS RECEIVED IN WRITING PRIOR TO THE MEETING

Mr James Judd

- 1. Will Council give serious consideration to in future budgets making a provision to supply a hard waste collection service on a regular basis to all areas in receipt of waste collection services?**
 - a) Not ignore community calls and unwillingness to freely advise the community of all alternative sites that will accept hard waste**
 - b) Types of waste accepted**
 - c) Hours of operation of these venues and address of these sites**

The details (a), (b) and (c) were quoted by Council every year along with waste collection calendar and advices to clients in many prior years.

Response from General Manager, Corporate Services

At this stage, Council is not currently considering a regular hard waste collection service and as Council has previously responded to you on this issue, will not be providing further response.

2. Due to the State Government reduction in the State 2017-2018 budget contribution to cost of Municipal Library Services, has Council allowed any extra funds in its 2017-2018 budget for increased budget contribution to cover extra costs of library services or will services be reduced to offset the increased costs to Councils?

Response from General Manager, Infrastructure & Leisure Services

The State Government contribution to the Corangamite Regional Library Service has risen 1% from 2016-17 to 2017-18, which is less than the Library budget amount. The budget shortfall will be absorbed through a reduction in operating costs. No further funds from Council will be required and there will be no reduction in services.

3. In view of the many reports of bad reactions to immunisations in the local community, when will the Colac Otway Shire Council seek feedback from the community on reports of bad reactions to immunisation?

Response from General Manager, Development & Community Services

Council has not received any direct reports regarding bad reactions to immunisations. However, there is currently a mechanism in place to report bad reactions to immunisations. Adverse Events Following Immunisation (AEFI) is reported to Victorian Vaccine Safety Service (safefvic) when a bad reaction is observed by, or reported to, a service provider. Service providers (hospitals, general practitioners, Council etc) provide information to clients on possible side-effects and how to report serious AEFI.

4. If the Colac Otway Shire Council wants senior citizens to continue to hold properties and pay rates and charges to it, when will the Council allocate funds in its budgets to offset charges in addition to rates and FSL on the annual bills, since the only deductions are of funds fully reimbursed to Council out of Government funds to grant a discount on rates payable?

Response from General Manager, Corporate Services

The only direct rates assistance provided to senior citizens (ie. pensioners) by Council is the Pensioner Rates Concession that is provided to eligible Centrelink pension recipients. Any other rates assistance over and above the concession amount would shift the financial burden to other sections of the community.

5. Due to the very frequent complaints in the community about Council over the upkeep of roads in this municipality, when will Council restore the regular Roads Committee Meetings?

Response from General Manager, Infrastructure & Leisure Services

Council has previously responded to you on this query at the Council meeting of 26 April 2017.

6. **The second largest town in this municipality by population is Apollo Bay. How can Council justify allocating funds under the Small Towns Improvement (STIP) to it. Apollo Bay at a recent funding allocation has already received very much from Council funds for the 2018-2019 year when some others ignored.**

Response from General Manager, Development & Community Services

The Small Towns Improvement Program (STIP) is a funding program specifically aimed at the Small Townships in the region. The 2016 Census figures show that Apollo Bay's resident population is 1,580, which would still place it in the "Small Town" category and therefore eligible to participate in the program.

Yvonne Sheppard, Wye River permanent resident who lost her home in the Christmas Day 2015 fire

1. **I experienced first-hand the tireless and generous support provided by Shire officers and Councillors during the emergency and subsequent recovery period. Has this achievement been mentioned and acknowledged in our State Parliament?**

Response from General Manager, Infrastructure & Leisure Services

Thank you for the question. I am informed that on 24 February 2016, Member for Polwarth Richard Riordan publicly thanked many organisations including the staff of the Colac Otway Shire in State Parliament.

2. **The speed with which the emergency centre, call centre and services in Apollo Bay were set up and staffed during the Christmas holiday 2015 period was impressive. How did the CEO manage this with no council staff on duty at the time the bushfire hit our townships?**

Response from the Chief Executive Officer

Thank you for your acknowledgment and the generous words directed towards my staff and the organisation regarding the speed with which the Council was able to respond to the Christmas Day bushfire. The quick response time was partly a result of many offers of support that were provided from numerous individuals and organisations from right around the State including many other municipal councils. Most of these councils and staff have developed strong relationships over the years. The organisation was on leave on Christmas Day, as we close between Christmas and New Year, and all staff were on leave. Most staff volunteered and came back from leave without being asked and did that because of their commitment to the Wye River and Separation Creek community. They came back from leave at the fire's outbreak and worked tirelessly for weeks and weeks and weeks to coordinate available staff and guide them to best assist affected residents and visitors. I have to state my incredible thanks and admiration to my staff who abandoned their holidays, many of whom had very young families and who left their homes on Christmas Day, to help the community and help the residents in their time of need. I couldn't be more proud of their commitment to this community.

Joanne Tyler, Co -Chair, Wye River, Separation Creek and Kennett River Community Resilience Committee

1. The State Government established a Leadership Group to oversight and report to it on the recovery of Wye River and Separation Creek following the fire. What role has and is COS and the CEO playing in this group?

Response from General Manager, Corporate Services

The Chief Executive Officer has undertaken the role of Chairperson since the group was convened and continues to act in this capacity. Other members of this group also included the Emergency Services Commissioner Craig Lapsley and the Secretary of DELWP Adam Fennessey.

2. The Wye River and Separation Creek Renewal Plan includes an important goal to ensure local, alternate access between Wye River and Separation Creek. Have funds been expended on Stanway Drive to support this goal?

Response from General Manager, Infrastructure & Leisure Services

Funds in the order of \$200,000 provided by the State Government, have been expended for the creation of an emergency vehicular and local pedestrian access between Wye River and Separation Creek should the Great Ocean Road be inaccessible. The intention of the road is not for local alternate vehicular access. Gates have been installed at Stanway Drive to ensure the road is used for emergency access purposes.

Toni Lawson, Committee Member, Wye River and Separation Creek Progress Association

- 1 How does COS and its CEO ensure that the projects necessary for the recovery and renewal of Wye River and Separation Creek are appropriate, of an adequate quality and provide value for money?

Response from General Manager, Infrastructure & Leisure Services

Council follows its procurement and project management systems to ensure it is receiving value for money and quality. A number of reputable engineering consultancies have been employed to create Master Plans for Erosion and Sediment Control, Construction, Traffic and Environment Management and Stormwater Reticulation, which are used as blueprints for construction. Council officers are regularly onsite to ensure all infrastructure is constructed in accordance with Council's standards and design.

- 2 How did COS identify the work required and projects to be undertaken to assist recovery after the 2015 bushfire?

Response from General Manager, Infrastructure & Leisure Services

The approach to this was multi-faceted and was a unique collaboration between the Federal and State Government, Colac Otway Shire, established community groups and, most importantly, the community. The Community Resilience Committee worked tirelessly and intelligently and

established sub committees to allocate responsibility for helping to rebuild infrastructure and the community itself.

By way of background, Council was funded to employ two Community Engagement officers and either helped to organise or took part in more than 80 community forums and events. We were able to utilise existing strategic documents and undertook ongoing condition assessments relating to tree health and erosion which helped to inform some of the work which would be required.

Council, backed up by the community, was able to successfully lobby the State Government for the funding of retaining walls, temporary erosion and sediment control works and an overall stormwater reticulation system (among other works), crucial infrastructure to support the rebuild and ensuring the stability, safety and functionality of Wye River and Separation Creek.

Greg Hocking AM, Member, Wye River Surf Life Saving Club

1. How has COS collaborated with the Wye River Surf Life Saving Club for the benefit of the community after the Wye River Bushfire?

Response from General Manager, Corporate Services

Colac Otway Shire closely collaborated with the Wye River Surf Living Saving Club for the benefit of the community after the bushfire by conducting various community events there including Council's One Stop Shop for an extensive period of time, and community workshops and meetings, including those of the Community Resilience Committee.

Colac Otway Shire will be always be grateful for the assistance and support of the Club where we worked so closely together to provide a temporary home away for community members that were effected after the Wye River bushfire.

2. What was the reaction of COS councillors and staff to the email from the Wye River Surf Life Saving Club rejecting any implication that the petition about COS actions in relation to the 2015 bushfire is a true reflection of community views?

Response from the Chief Executive Officer

The email from the Surf Life Saving Club is included in the report and referenced in the agenda today, but if I might on behalf of the staff indicate that, as has been recognised, staff worked tirelessly and have continued to work tirelessly since the Christmas Day event and will continue to do so in the future. They have done that in a true partnership with the community of which I am extremely proud. The communities of Wye River and Separation Creek have had to deal with an extraordinary event and on behalf of the staff, can I say that we have been really very humbled by the recent support that we have received from the region and for that the staff and I will always be grateful and appreciative.

Response from the Mayor

As the Mayor and speaking on behalf of some Councillors, I was grateful to receive that letter and the acknowledgement of the efforts of Colac Otway Shire and the CEO. Thank you.

Ian Angus, Vice – President, Wye River and Separation Creek Progress Association and Member, Wye River, Separation Creek and Kennett River Community Resilience Committee

1. Notwithstanding the petition tabled at the last Council meeting, will Council continue to work with the communities and community organisations in Wye & Sep to meet the objectives and programs set out in the 2017 Wye River and Separation Creek Renewal Plan?

Response from General Manager, Corporate Services

Colac Otway Shire takes its responsibilities to the community it serves extremely seriously and is committed to supporting all members of the Wye River and Separation Creek communities and organisations to meet the objectives and programs set out in the renewal plan.

2. Will Council formally note the acknowledgement by the major representative community organisations in Wye & Sep of the very significant contributions by the CEO, Councillors, Management and staff of Colac Otway Shire since the Christmas day 2015 fires?

Response from the Mayor

As Mayor, I would like to formally note that acknowledgement by the major representative community organisations in Wye River and Separation Creek of the significant contributions by the CEO, Councillors, management and staff of Colac Otway Shire since the Christmas Day 2015 fires. I have attended a number of CRC meetings, I've visited the community on a number of occasions and I've attended meetings in Melbourne of the absentee owners and at all those forums, recognition of the efforts of our staff and the CEO was made and likewise has been acknowledged by the Police Minister Lisa Neville and Craig Lapsley from Emergency Management Victoria.

QUESTIONS RECEIVED VERBALLY AT THE MEETING

Mr Peter Jacobs, Separation Creek

My question today is directed at the CEO and it raises serious concerns about the future of Harrington Park. Apollo Bay is staging, as we know, the Winter Wild Festival at present funded by Regional Development of Victoria, to boost the local economy after the 2015 Christmas Day bushfires in Wye and Sep, with music and other activities along the foreshore within the township area, no doubt also funded and supported by this Shire and with the appropriate granting of permits and assurances. Last August my committee, the Social and Sporting Club of Wye, Sep and Kennett applied for a permit to hold the Wye Day Out – a music weekend to help bushfire victims raise money for wildlife carers. It had to be cancelled at the last minute due to so called landslip and safety reasons, which I believe were non-existent at the time. The area, apart from some pathways up the top and clearing, remains as it was pre-fires, as the fires had no impact on that area in question. I have enquired again to hold a wellbeing concert in Harrington Park for this November. The answer I received from the CEO was again no. Why, over 18 months and millions of dollars spent since the fires, have you continually ignored the bushfire victims and the wellbeing of them in trying to re-establish their lives? As we know, and the old adage is music soothes the savage beast. This music weekend would go a long way in helping that process.

Response from the Chief Executive Officer

To answer the question that you asked which is why do I continually ignore the community that has been impacted by the bushfire, I don't accept the premise of your question. I think in fact that the response by the community since the lodgement of the petition for which you are a signatory is evidence that neither does the community.

Mr Alan Billing, Larpent

- 1. What specific action did the Council take to support the petitioners requesting lights at the Murray Street / Armstrong Street intersection and what action is Council planning to alleviate the dangerous interaction between pedestrians and vehicles in the section of Murray Street between Scott Street and Armstrong Street?**

Response from General Manager, Infrastructure & Leisure Services

In terms of the Armstrong Street and Murray Street intersection, I know that we have had discussions on that intersection previously with VicRoads and we've advocated for the need for traffic lights at that intersection. At this stage it's fair to say that VicRoads don't have plans for a project at that location. We will continue to advocate for that. In terms of the other stretch of Murray Street that was mentioned, I will need to take that on notice and I will have a closer look at that in the next couple of weeks and respond to the questioner.

- 2. When will the Bluewater redevelopment post project report be available to the community?**

Response from the Chief Executive Officer

With regard to when the report will be released, it is subject to a Council decision, so I will have to take that on notice.

- 3. With the CEO leaving Colac Otway Shire, how many shire staff who were responsible for the project management of the Bluewater redevelopment are still employees of Colac Otway Shire?**

Response from the Chief Executive Officer

With regard to the number of staff, it has been a very long project over a number of years, as you well know Mr Billing, so there has been multiple staff and every time there is a staff changeover, there is a handover. There is a current group of staff that have current responsibility for it, so I feel confident that the issues and the history will be retained within the organisation despite me moving on.

Mr Graham Howard, Colac East

I wrote a letter into the Shire about six weeks ago and I was just wondering why it wasn't read out tonight in regards to the problems we have been having up at Colac East with road works being conducted and it is extremely dangerous up there.

Response from the Chief Executive Officer

As you know, I spoke to you at the last Council meeting and subsequent to that I met with you. The letter that you provided wasn't provided in an appropriate format to be read out and it was something that I explained to you prior to the last Council meeting. As you know, since then Tony McGann, myself and another staff member have met with you to deal with the issue. So, I feel that has addressed the matter.

Ms Yvonne Francis, Apollo Bay

1. I would like to thank the Council for the letter of 14 July promising me a footpath within the next 18 months. I live just a few steps from the CBD of Apollo Bay. Thompson Street and Barron Street are far worse, they have no gutters. Apollo Bay and coastal towns contribute significantly to the coffers of the Colac Otway Shire; we don't have a performing arts centre, just the ageing asbestos filled Youth Club, dependent upon voluntary labour and any sporadic efforts of service clubs and the like, however misguided they might be. We get endless consultations from VicRoads and gratefully accept their improvements to the Great Ocean Road up to Apollo Bay. But what about our actual town? You shouldn't need a four wheel drive to get to a shop. A pedestrian friendly town is a happy one and local government should advise the state services of our needs. When will the Colac Otway Shire stop saving money by neglecting the basic needs of Apollo Bay?

Response from General Manager, Infrastructure & Leisure Services

We are looking forward to constructing this piece of path in Montrose Avenue. The other thing that I am keen to progress, and Councillors have spoken to myself and the CEO about, is the concept of preparing infrastructure master plans for the small towns, which would set out, to coin a phrase, a road map for the years ahead of what infrastructure these places need to be able to function better.

2. According to posters plastered all over Apollo Bay, Grey River is getting a new bridge. Why has priority been given to the new Grey River bridge when there appears to be little pressing community need?

Response from General Manager, Infrastructure & Leisure Services

I will have to take that question on notice as I can't recall the details of that project.

6. TABLING OF RESPONSES TO QUESTIONS TAKEN ON NOTICE AT PREVIOUS MEETINGS

Mr Peter Jacobs, Separation Creek

What sort of deal was welded between VicRoads and the Shire in regard to redeveloping Stanway Drive? There is apparently, I have been told, a deal done between this Shire and VicRoads to upgrade this road in excess of \$600,000, I believe.

Response:

There has been substantial work done to this road following the 2016 flood due to the need to find an alternative route between Separation Creek and Wye River when the Great Ocean Road closed due to a landslip. In addition, following the 2016 flood the embankment of Stanway Drive was the

site of a significant landslip, adjacent to Separation Creek, and this is to be repaired in the near future. Details of both projects are set out below.

Following the 2016 flood event the Great Ocean Road was closed due to a landslip. During the time that landslip was repaired by VicRoads, Grocon transported people between by 4WD along Illuka Ave, Cassidy Track and Stanway Drive. This was necessary because the most northern section of Stanway Drive was effectively a 4WD fire access track on private land. Once this work was completed Emergency Management Victoria investigated the issue of access and provided all funds necessary to upgrade this road to a sealed 2 wheel drive road, so that it could be used in the future for access between the towns if the Great Ocean Road was ever closed again. This work cost in the order of \$200,000. Gates were installed on Stanway Drive to give Council the ability to close the road during normal times so that it did not become a through route in a way that was different to the pre flood condition. There is no intention to create permanent ongoing access along this route. There are at least two reasons for this that I know of. The first is that the Cassidy's Track is actually located on private property. My understanding is that some time ago this land was the subject of an application to subdivide but the subdivision was never created. During the application process it is my understanding that the track was built by the land owner. The second reason is that the route itself is problematic in terms of its width as well as horizontal and vertical alignment. This is especially evident about half way along Illuka Ave where there exists a very tight bend with limited visibility. Whilst it operates in a satisfactory manner for local access it would not be suitable for un managed two way access, in my opinion.

Subsequent to that work being carried out there has been a series of landslips on Stanway Drive below or south of the section which was upgraded with funds provided by EMV. Council has received approval from the Department of Treasury and Finance to carry out repairs to the landslips which will involve works to the embankment of Separation Creek itself. The estimated cost of the work is \$750,000 which is wholly funded by the State Government. VicRoads will be the approval authority for claims by Council for the cost of repairs. It is not envisaged that there will be any upgrade to this section of Stanway Drive road surface other than reinstatement to its pre-flood condition. This project is at the stage where a Geotechnical Report has been completed. The next stage will be the preparation of detailed design from a suitably qualified Civil Engineer before proceeding to procurement and construction. We expect the project to be completed in the 2017/18 financial year.

It is useful to note that as a result of the landslip we assessed the most advantageous way to go about repairs. A second option to repairing Stanway Drive was to construct a bridge over Separation Creek in order to provide access to Mr Jacobs' property from Sarsfield St in Separation Creek. Stanway Drive would then have been closed permanently. Through our partnerships with DELWP they offered us, at no charge, a used surplus bridge they have sitting in a depot at Noojee. We decided not to adopt this option as it would not have provided the extra functionality of emergency access between the two towns using the Illuka, Cassidy and Stanway Drive route. We will still utilise the bridge, however, to provide temporary access to Mr Jacobs' property from Sarsfield St whilst Stanway Drive and the embankments are under repair. We will then remove the bridge and store it at one of our depots for future emergency use.

Mr John Riches, Apollo Bay to Skenes Creek Proposed Discovery Trail

Given that the combined Apollo Bay Chamber of Commerce and Skenes Creek Advancement Association STIP application for the feasibility study of a discovery trail between Apollo Bay and Skenes Creek quoted a project value of \$70,000, does the Council acknowledge that the statement in the report that the current budget held by the applicant is sufficient for the study to proceed is incorrect, when the current funds held by the applicant were stated to be only \$45,000?

Response:

The original STIP application advised that the total funding held was \$50,000. This was made of \$40,000 grant from Sport and Recreation (State Government) \$5,000 from OCC and a cash contribution of \$5,000 from Apollo Bay Chamber of Commerce. The total project cost was confirmed by email from the Apollo Bay Chamber of Commerce to Council as \$75,000 on 7 April 2017. These amounts have since been clarified in discussions with staff and the application will be resubmitted to Council at the July Council meeting.

Ms Yvonne Francis, Apollo Bay

Some time ago I took up a petition with regard to the street I live in, Montrose Avenue, which is in fact the longest street in Apollo Bay. It is used by elderly people, people with wheelchairs and disability devices, mothers with prams, backpackers dragging their goods and so on up to the backpackers in Montrose Avenue. I was wondering if Council could reconsider the desperate need for a footpath?

Response:

Montrose Avenue (south side) between McLachlan Street and Pascoe Street is nominated in the draft Footpath Extension Program 2017/18.

7. DECLARATION OF INTEREST

Nil

8. CONFIRMATION OF MINUTES

- Ordinary Council Meeting held on 28 June 2017.

RESOLUTION

MOVED Cr Terry Woodcroft seconded Cr Kate Hanson

That Council confirm the above minutes.

CARRIED 6 : 1

DIVISION

For the Motion: Cr Stephen Hart, Cr Terry Woodcroft, Cr Kate Hanson, Cr Joe McCracken, Cr Chris Potter, Cr Jason Schram

Against the Motion: Cr Chris Smith

ORDINARY COUNCIL MEETING
**ADOPTION OF THE MUNICIPAL PUBLIC
HEALTH AND WELLBEING PLAN 2017-2021**
OM172607-1

LOCATION / ADDRESS	Municipality	GENERAL MANAGER	Gary Warrener
OFFICER	Greg Fletcher	DEPARTMENT	Development & Community Services
TRIM FILE	F16/2131	CONFIDENTIAL	No
ATTACHMENTS	1. Final Draft - PDF - Municipal Public Health and Wellbeing Plan 2017-2021 - Ordinary Meeting - 26 July 2017		
PURPOSE	To present to Council for adoption the Municipal Public Health and Wellbeing Plan 2017-2021 following its public exhibition and consideration of written submissions.		

RESOLUTION

MOVED Cr Jason Schram seconded Cr Terry Woodcroft

That Council:

- 1. Adopts the final Municipal Public Health and Wellbeing Plan 2017-2021.*
- 2. Notes that changes have been made in response to submissions received from the community.*
- 3. Thank persons making submissions to the Municipal Public Health and Wellbeing Plan 2017-2021 and advise them in writing of the decisions made in response to their submissions.*

CARRIED 5 : 2

DIVISION

For the Motion: Cr Stephen Hart, Cr Terry Woodcroft, Cr Kate Hanson, Cr Chris Potter, Cr Jason Schram

Against the Motion: Cr Chris Smith, Cr Joe McCracken

Greg Fletcher left the meeting at 4.50pm

ORDINARY COUNCIL MEETING
**SMALL TOWN IMPROVEMENT PROGRAM
 2017/2018 - ALLOCATION OF FUNDS**

OM172607-2

LOCATION / ADDRESS	Whole of municipality	GENERAL MANAGER	Gary Warrener
OFFICER	Gary Warrener	DEPARTMENT	Development & Community Services
TRIM FILE	F16/1858	CONFIDENTIAL	No
ATTACHMENTS	<ol style="list-style-type: none"> 1. Apollo Bay to Skenes Creek Discovery Trail 2. Scope for review - Council Grant Programs - Business Improvement - DRAFT 		
PURPOSE	To recommend the Small Town Improvement program (STIP) allocation of funding for 2017/2018.		

ORIGINAL RECOMMENDATION

That Council approves the following grants through the Small Town Improvement Program:

Proposal	Amount
Kennett River Tourism & Traffic Management Plan In response to increased tourism numbers, a planned approach is required to address issues of parking, pedestrian safety and lack of tourism infrastructure	\$25,000
Birregurra Park Outdoor Gym equipment Supply and install an outdoor exercise station to include three types of equipment on a soft-fall base	\$20,700
Gellibrand Garden Walk Upgrade Upgrade the material on the existing path, purchase of plants and minor equipment for the garden	\$ 3,400
Forrest Common Master Plan Develop a Master Plan for the open space area in Station Street which also includes the skate park, playground and BBQ area	\$15,000
Warrion Hall Kitchen Upgrade* Upgrade the Public Hall kitchen to ensure compliance with current food safety standards: <i>This to be funded through the Building Renewal Budget.</i>	\$0

Apollo Bay Memorial Options Plan Develop options for the War Memorial which is located within the intersection of the Great Ocean Road and Nelson Street. Options to allow for safer access for the public to visit the memorial.	\$ 7,000
Apollo Bay to Skenes Creek Discovery Trail Feasibility Study (Stage 2 Wild Dog Creek to Skenes Creek) This will provide sufficient funds to allow the Feasibility Study to be undertaken.	\$ 25,000
Total	\$96,100

ALTERNATIVE MOTION

MOVED Cr Chris Smith

That Council:

- 1. Approves the following grants through the Small Town Improvement Program:**

Proposal	Amount
Birregurra Park Outdoor Gym equipment Supply and install an outdoor exercise station to include three types of equipment on a soft-fall base	\$20,700
Gellibrand Garden Walk Upgrade Upgrade the material on the existing path, purchase of plants and minor equipment for the garden	\$ 3,400
Total	\$24,100

- 2. Goes back to the community and requests further applications for the balance of the STIP funding.**

LAPSED due to no seconder

ALTERNATIVE MOTION

MOVED Cr Stephen Hart seconded Cr Terry Woodcroft

That Council:

- 1. Approves the recommendations for grants through the Small Town Improvement Program:**

Proposal	Amount
Kennett River Tourism & Traffic Management Plan In response to increased tourism numbers, a planned approach is required to address issues of parking, pedestrian safety and lack of tourism infrastructure	\$25,000
Birregurra Park Outdoor Gym equipment Supply and install an outdoor exercise station to include three types of equipment on a soft-fall base	\$20,700

Gellibrand Garden Walk Upgrade Upgrade the material on the existing path, purchase of plants and minor equipment for the garden	\$ 3,400
Forrest Common Master Plan Develop a Master Plan for the open space area in Station Street which also includes the skate park, playground and BBQ area	\$15,000
Warrion Hall Kitchen Upgrade* Upgrade the Public Hall kitchen to ensure compliance with current food safety standards: <i>This to be funded through the Building Renewal Budget.</i>	\$0
Apollo Bay Memorial Options Plan Develop options for the War Memorial which is located within the intersection of the Great Ocean Road and Nelson Street. Options to allow for safer access for the public to visit the memorial.	\$ 7,000
Apollo Bay to Skenes Creek Discovery Trail Feasibility Study (Stage 2 Wild Dog Creek to Skenes Creek) This will provide sufficient funds to allow the Feasibility Study to be undertaken.	\$ 25,000
Total	\$96,100

2. *Requests that the remaining \$3,900 of unallocated funds be retained until the review of the Small Town Improvement Program guidelines is completed with a view to making the funds available as part of a revised Small Town Improvement Program or similar grant program.*

CARRIED 6 : 1

DIVISION

For the Motion: Cr Stephen Hart, Cr Terry Woodcroft, Cr Kate Hanson, Cr Joe McCracken, Cr Chris Potter, Cr Jason Schram

Against the Motion: Cr Chris Smith

Debbie Leeson-Rabie left the meeting at 5.12pm

ORDINARY COUNCIL MEETING
COLAC OTWAY PLANNING SCHEME AMENDMENT C86 - COLAC
TOWNSHIP ECONOMIC DEVELOPMENT, COMMERCIAL AND
INDUSTRIAL LAND USE STRATEGY 2017 - PANEL REPORT
OM172607-3

LOCATION / ADDRESS	Township of Colac	GENERAL MANAGER	Gary Warrener
OFFICER	Sean O’Keeffe	DEPARTMENT	Development & Community Services
TRIM FILE	F16/6696	CONFIDENTIAL	No
ATTACHMENTS	<ol style="list-style-type: none"> 1. Colac Otway Amendment C86 - Panel Report 2. Colac Otway Amendment C86 - Panel Corrections Report 3. Colac Township: Economic Development, Commercial and Industrial Land Use Strategy 2017 4. Colac Otway Amendment C86 - Planning Scheme Amendment Documents 5. Colac Otway Amendment C86 - Amendment Maps 6. Colac Otway C86 Farming Zone 006znMap09 		
PURPOSE	<p>To submit Planning Panel’s recommendations to Amendment C86 and to the exhibited Draft Colac Township Economic Development, Commercial and Industrial Land Use Strategy (2016); and to recommend that Council accepts the Panel’s recommendations and adopt Amendment C86 to Colac Otway Planning Scheme and the Strategy.</p>		

ORIGINAL RECOMMENDATION

That Council:

1. *Note the Planning Panel’s recommendations to Amendment C86 to the Colac Otway Planning Scheme and to the exhibited Draft Colac Township Economic Development, Commercial and Industrial Land Use Strategy (2016)*
2. *Accept all the recommendations outlined in the Planning Panel’s report to Council*
3. *Adopt Amendment C86 with the changes recommended in the Panel Report*

4. *Adopt the Colac Township Economic Development, Commercial and Industrial Land Use Strategy, 2017 with the changes recommended in the Panel Report*
5. *Submit the adopted Amendment C86 to the Minister for Planning for approval pursuant to section 31(1) of the Planning and Environment Act 1987*
6. *Notify all the submitters of Council's resolution in relation to the independent Planning Panel's recommendations, and*
7. *Authorise officers to make minor formatting and administrative corrections to Amendment C86 documents prior to sending to the Minister for Planning for approval.*

ALTERNATIVE MOTION

MOVED Cr Chris Smith

That Council:

1. *Note the Planning Panel's recommendations to Amendment C86 to the Colac Otway Planning Scheme and to the exhibited Draft Colac Township Economic Development, Commercial and Industrial Land Use Strategy (2016)*
2. *Accept all the recommendations outlined in the Planning Panel's report to Council with exception of the AKD site*
3. *Adopt Amendment C86 with the changes recommended in the Panel Report*
4. *Adopt the Colac Township Economic Development, Commercial and Industrial Land Use Strategy, 2017 with the changes recommended in the Panel Report*
5. *Submit the adopted Amendment C86 to the Minister for Planning for approval pursuant to section 31(1) of the Planning and Environment Act 1987*
6. *Notify all the submitters of Council's resolution in relation to the independent Planning Panel's recommendations, and*
7. *Authorise officers to make minor formatting and administrative corrections to Amendment C86 documents prior to sending to the Minister for Planning for approval*
8. *Changes AKD land (20 Warrowie Road, Irrewarra: Lot 1 TP870941, Lot 1 TP547662, Lot 1 TP612707, Lot 1 PS321908, CA 2A SEC 18, Lot 1 TP10936) to be Industrial 1 Zone.*

LAPSED due to no seconder

RESOLUTION

MOVED Cr Joe McCracken seconded Cr Kate Hanson

That Council:

- 1. Note the Planning Panel's recommendations to Amendment C86 to the Colac Otway Planning Scheme and to the exhibited Draft Colac Township Economic Development, Commercial and Industrial Land Use Strategy (2016)***
- 2. Accept all the recommendations outlined in the Planning Panel's report to Council***
- 3. Adopt Amendment C86 with the changes recommended in the Panel Report***
- 4. Adopt the Colac Township Economic Development, Commercial and Industrial Land Use Strategy, 2017 with the changes recommended in the Panel Report***
- 5. Submit the adopted Amendment C86 to the Minister for Planning for approval pursuant to section 31(1) of the Planning and Environment Act 1987***
- 6. Notify all the submitters of Council's resolution in relation to the independent Planning Panel's recommendations, and***
- 7. Authorise officers to make minor formatting and administrative corrections to Amendment C86 documents prior to sending to the Minister for Planning for approval.***

CARRIED 6 : 1

DIVISION

For the Motion: Cr Stephen Hart, Cr Terry Woodcroft, Cr Kate Hanson, Cr Joe McCracken, Cr Chris Potter, Cr Jason Schram

Against the Motion: Cr Chris Smith

Vicki Jeffrey left the meeting at 5.15pm
Ian Seuren left the meeting at 5.22pm
Sean O'Keefe left the meeting at 5.42pm

ORDINARY COUNCIL MEETING
PETITION - CHRISTMAS DAY BUSHFIRE 2015
OM172607-4

LOCATION / ADDRESS	Wye River and Separation Creek	GENERAL MANAGER	Sue Wilkinson
OFFICER	Sue Wilkinson	DEPARTMENT	Chief Executive Office
TRIM FILE	F17/6554	CONFIDENTIAL	No
ATTACHMENTS	1. Correspondence - Petition - Christmas Day Bushfire 2015 - OCM 170726		
PURPOSE	To address matters raised in a petition to Council, tabled at the June Ordinary Council meeting		

ORIGINAL RECOMMENDATION

That Council notes the petition and the resolution of Council on 28 June 2017 requesting an acquittal of all grant monies received in relation to the Wye River / Separation Creek fires.

ALTERNATIVE MOTION

MOVED Cr Chris Smith

That Council:

- 1. Notes the petition and the resolution of Council on 28 June 2017 requesting an acquittal of all grant monies received in relation to the Wye River / Separation Creek fires.*
- 2. Write to the petitioners or to make sure that the community is aware, with answers to the questions that have been raised with regard to the substandard way that Council handled the Wye River bushfire.*

LAPSED due to no seconder

RESOLUTION

MOVED Cr Stephen Hart seconded Cr Terry Woodcroft

That Council notes the petition and the resolution of Council on 28 June 2017 requesting an acquittal of all grant monies received in relation to the Wye River / Separation Creek fires.

CARRIED 6 : 1

DIVISION

For the Motion: Cr Stephen Hart, Cr Terry Woodcroft, Cr Kate Hanson, Cr Joe McCracken, Cr Chris Potter, Cr Jason Schram

Against the Motion: Cr Chris Smith

The meeting was adjourned at 5.55pm for a short break. The meeting resumed at 6.02pm

ORDINARY COUNCIL MEETING
**CONTRACT 1714 - PLANNING
CONSULTANCY SERVICES**

OM172607-5

LOCATION / ADDRESS	Not applicable	GENERAL MANAGER	Gary Warrener
OFFICER	Andrew Kavanagh	DEPARTMENT	Corporate Services
TRIM FILE	F17/3854	CONFIDENTIAL	No
ATTACHMENTS	Nil		
PURPOSE	Council approval is required to award Contract 1714 - Planning Consultancy Services.		

RESOLUTION

MOVED Cr Joe McCracken seconded Cr Kate Hanson

That Council:

- 1. Awards Contract 1714 – Planning Consultancy Services to the following consultants at their tendered schedule of rates for the term 1 August 2017 to 31 July 2020, with the option of two (2) x 12 month extensions:*

- Bernadette McGovan Planning Consultant*
- BJK Planning*
- Conway Planning*
- John Keaney*
- Meinhardt Infrastructure and Environment Pty Ltd*
- Planisphere*
- Southern Cross Town Planning Pty Ltd*
- Spectrum Planning Solutions*
- St Quentin*
- TGM Group*
- The Planning Connection*
- Tomkinson Group*
- Town Matters Pty Ltd*
- TRACT*

- 2. Authorises the General Manager Development and Community Services authority to enact the Contract.**
- 3. Authorises the Chief Executive Officer to perform all functions and exercise all powers of the principal in accordance with the terms of the Contracts, including exercising the option to extend the Contracts at the conclusion of its original term where the Chief Executive Officer determines best value is achieved for Council.**

CARRIED 6 : 1

DIVISION

For the Motion: Cr Stephen Hart, Cr Terry Woodcroft, Cr Kate Hanson, Cr Joe McCracken, Cr Chris Potter, Cr Jason Schram

Against the Motion: Cr Chris Smith

**Vige Satkunarajah left the meeting at 6.19pm
Andrew Kavanagh left the meeting at 6.19pm**

ORDINARY COUNCIL MEETING
**COLAC REGIONAL SALEYARDS ADVISORY
COMMITTEE MEMBERSHIP**
OM172607-6

LOCATION / ADDRESS	55 Colac-Ballarat Road, Irrewarra	GENERAL MANAGER	Gary Warrener
OFFICER	Michael Swanson	DEPARTMENT	Development & Community Services
TRIM FILE	F17/6941	CONFIDENTIAL	No
ATTACHMENTS	Nil		
PURPOSE	Seek Council's endorsement of a farmer's representative on the Colac Regional Saleyards Advisory Committee		

RESOLUTION

MOVED Cr Terry Woodcroft seconded Cr Joe McCracken

That Council:

*Endorses the appointment of Mr Sergio Beani as a farmer's representative onto the Colac
Regional Saleyards Advisory Committee.*

CARRIED 7 : 0

ORDINARY COUNCIL MEETING
ASSEMBLY OF COUNCILLORS
OM172607-7

LOCATION / ADDRESS	Whole of municipality	GENERAL MANAGER	Trevor Olsson
OFFICER	Sarah McKew	DEPARTMENT	Corporate Services
TRIM FILE	F17/6554	CONFIDENTIAL	No
ATTACHMENTS	<ol style="list-style-type: none">1. Assembly of Councillors - Friends of the Colac Botanic Gardens -8 June 20172. Assembly of Councillors - Councillor Briefing - 21 June 20173. Assembly of Councillors - Councillor Briefing - 28 June 20174. Assembly of Council - Colac Regional Saleyards Advisory Committee - 201706305. Assembly of Councillors - Councillor Briefing - 5 July 2017		
PURPOSE	To note the Assemblies of Councillors		

RESOLUTION

MOVED Cr Terry Woodcroft seconded Cr Kate Hanson

That Council notes the Assembly of Councillors reports for:

- *Friends of the Colac Botanic Gardens Advisory Committee* 8 June 2017
- *Councillor Briefing* 21 June 2017
- *Councillor Briefing* 28 June 2017
- *Colac Regional Saleyards Advisory Committee* 30 June 2017
- *Councillor Briefing* 5 July 2017

CARRIED 6 : 1

DIVISION

For the Motion: Cr Stephen Hart, Cr Terry Woodcroft, Cr Kate Hanson, Cr Joe McCracken, Cr Chris Potter, Cr Jason Schram

Against the Motion: Cr Chris Smith

ORDINARY COUNCIL MEETING
AUDIT COMMITTEE MINUTES – 8 MARCH 2017
OM172607-8

LOCATION / ADDRESS	Whole of Municipality	GENERAL MANAGER	Trevor Olsson
OFFICER	Sarah McKew	DEPARTMENT	Corporate Services
TRIM FILE	F16/6678	CONFIDENTIAL	No
ATTACHMENTS	1. Audit Committee Summary Minutes – 8 March 2017		
PURPOSE	For Council to receive for information the Colac Otway Shire Audit Committee Minutes dated 8 March 2017.		

RESOLUTION

MOVED Cr Stephen Hart seconded Cr Jason Schram

That Council receive for information the Colac Otway Shire Audit Committee Minutes dated 8 March 2017.

CARRIED 7 : 0

IN COMMITTEE

RESOLUTION

MOVED Cr Jason Schram seconded Cr Terry Woodcroft

That pursuant to the provisions of Section 89 (2) of the Local Government Act, the meeting be closed to the public at 6.30pm and Council move "In Committee" in order to deal with:

SUBJECT	REASON	SECTION OF ACT
Minutes of the In Committee Council Meeting held on 28 June 2017	this matter deals with contractual matters; AND this matter may prejudice the Council or any person.	Section 89 (2) (d) & (h)
Impact of Geelong Saleyards closure	this matter deals with a proposed development	Section 89 (2) (e)

CARRIED 7 : 0

The meeting was re-opened to the public at 6.54pm

The Meeting Was Declared Closed at 6.54pm

CONFIRMED AND SIGNED at the meeting held on 23 AUGUST 2017


.....MAYOR