

# Hire Agreement for Cat Cage

## What you need to do for your application



### Complete the form

Make sure all sections are complete and you have supplied all supporting documents.



### Make a payment

A refundable deposit of \$50.00 in CASH is required on collection of the cat cage.

### Office Use Only

Date Trap Received

Return Due Date

### Fees Apply

**A deposit of \$50.00 CASH is required on collection of the cat cage. This deposit will be refunded when the cage is returned.**

## Collection of Information

Colac Otway Shire is committed to protecting your privacy. The personal information requested on this form is being collected by Colac Otway Shire for the purpose of cat cage/trap hire or and other related purpose. It will not be disclosed to any other external party without your consent, unless required or authorised by law. If you wish to alter any of the personal information you have supplied to Colac Otway Shire, please contact Council via telephone on 5232 9400 or email [inq@colacotway.vic.gov.au](mailto:inq@colacotway.vic.gov.au). Council's Privacy Policy is available from our website: [colacotway.vic.gov.au/Council-the-shire/Council-policies](http://colacotway.vic.gov.au/Council-the-shire/Council-policies) and all Council Customer Service Centres.

## Your Details

First name

Last name

Residential or postal address

Best phone number to contact you on

Email

## Signature

I the undersigned agrees to the terms and conditions associated with the use of a cat trap and to only use it in the manner described in the attached instructions.

Signature

Date

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## Office Use Only

Identification Provided  YES  NO

Drivers Licence  Medicare Card  Other

Details

DEPOSIT Receipt No.

Cat Cage No.

Officer Releasing Cage

Details recorded in hire book

# Hire Agreement for Cat Cage

## Conditions of Trap Hire

- 1 The hirer may commence trapping under the following circumstances:  
Under section 32 of the Domestic Animal Act 1994 if cats are found trespassing on private property at any time without the permission of the landowner or occupier.
- 2 Trapped cats may be impounded at the pound of the Council in which your property is located under the following circumstances:  
Unidentified cats (whose owners are unknown) trapped under section 23 may be immediately taken to your Council's pound.  
If an identified cat is trapped under section 23, you must immediately notify your local Council on 5232 9400. Council will record the registration/identification details of the cat before releasing it or returning it to the owner. Council will serve a notice of objection to the owner of the trespassing cat informing them that the cat does not have permission to be on that property. If the same identified cat trespasses on the property again after a notice has been served it may then be trapped and impounded.
- 3 The trap is not to be used to trap any other animal or for any purpose other than the one described within these conditions.
- 4 It is the responsibility of the person conducting trapping to ensure the cat has sufficient water and protection from extremes of weather and predators while in the trap, and that it is not left in any circumstances which could lead to cruelty (as defined under the Prevention of Cruelty to Animals Act 1986).
- 5 The trap is hired for up to five (5) days, Monday to Friday, and is to be returned whether or not the cat has been caught. Extensions for the hiring period can be discussed with a Council Officer.
- 6 If trapped cats are to be impounded (see condition 2) the Local Laws Department must be contacted on 5232 9400 during the hours of 8.30am - 5pm Monday to Friday.

## Trapping Protocol

- 1 A regular daily feeding routine must have been established prior to trapping. The cat should have been fed in the same place (preferably in the shade) at the same time (preferably just before dusk) by the same person.
- 2 The cat **MUST NOT** be fed for 24 hours prior to setting the trap to ensure it is sufficiently hungry to enter the trap. Fishy food is the most successful lure as it is strong smelling (no-name brands are more than adequate). The trap should be set in a shady or sheltered area in the vicinity where the regular feeds have been conducted.
- 3 Traps should be checked regularly and preferably not left unattended (cats are vulnerable once trapped and their welfare must be a priority). Cats should be released or taken to the Municipal Pound as soon as possible after capture to avoid unnecessary stress and suffering (e.g. exposure to inclement weather).
- 4 Cats **MUST NOT** be transported in enclosed car boots and if the weather is hot, water **MUST** be provided (the back plate of the cage may be lifted slightly and a water bowl put in). Cages should be covered with a blanket to help calm the cat but still provide adequate ventilation.