



Colac Otway
SHIRE

Council Meeting
11 December 2024

Unconfirmed Resolutions

UNCONFIRMED RESOLUTIONS

Confirmation of Minutes

RESOLUTION

Moved Cr Potter, Seconded Cr Hudgell

That Council confirm the minutes of the Council Meetings held on 20 November 2024 and 27 November 2024.

CARRIED 7 : 0

UNCONFIRMED RESOLUTIONS

Item: 7.1 - Project Budget Adjustments and Cash Reserve Transfers – November 2024

RESOLUTION

Moved Cr Potter, Seconded Cr Howard

That Council:

- 1. Approves the new projects as presented in Tables 1 and 2 of this report, at a total net cost to Council of \$10,000.***
- 2. Approves the project budget adjustments in Table 3a.***
- 3. Approves the project budget adjustments in Table 3b.***

CARRIED 7 : 0

Item 7.2 – Review of Colac Otway Shire Grants Program 2025

RESOLUTION

Moved Cr Howard, Seconded Cr Potter

That Council:

- 1. Notes the review undertaken of the Council Grants Program and associated program guidelines in accordance with the action in the Council Plan 2021-25.*
- 2. Notes that the 'Community' and 'Events' grant categories in the 2023-24 and 2024-25 Colac Otway Shire Grants Programs facilitated a diverse range and number of projects, programs and events that encourage physical activity.*
- 3. Approves the Colac Otway Shire Grants Program Guidelines 2025-26, noting:*
 - a. The removal of the 'Business Grant – Environmentally Sustainable' from the Colac Otway Shire Grants Program.*
 - b. That the 'Community' and 'Events' grant categories allow applications for environmental projects and programs.*
- 4. Notes that the Colac Otway Shire Grants Program 2025-26 will open for applications in February 2025.*

CARRIED 7 : 0

Item 7.3 – Colac Otway Shire Community Grant – Approval of Alternative Proposal

RESOLUTION

Moved Cr Hudgell, Seconded Cr Potter

That Council:

- 1. Notes that the Irrewarra Cricket Club has advised that its electronic scoreboard project is not proceeding at this point in time and has requested that Council reallocate the approved funding of \$9,838 (funded from the 2023-24 Grants Program) to an alternative project.***
- 2. Approves the \$9,838 grant allocated to the Irrewarra Cricket Club for an electronic scoreboard be reallocated to the purchase of a ride-on mower by the club.***

CARRIED 7 : 0

Item 7.4 - Council and Committee Meeting Dates 2025

RESOLUTION

Moved Cr Howard, Seconded Cr McCrickard

That Council:

- 1. Approves the schedule of Council, Planning Committee and Submissions Committee meetings for 2025 as detailed below.**

February 2025	
Planning Committee Meeting	11 February 2025
Submission Committee Meeting	11 February 2025
Council Meeting	25 February 2025
March 2025	
Planning Committee Meeting	11 March 2025
Submission Committee Meeting	11 March 2025
Council Meeting	25 March 2025
April 2025	
Planning Committee Meeting	8 April 2025
Submission Committee Meeting	8 April 2025
Council Meeting	29 April 2025
May 2025	
Planning Committee Meeting	13 May 2025
Submission Committee Meeting	13 May 2025
Council Meeting	27 May 2025
June 2025	
Planning Committee Meeting	10 June 2025
Submission Committee Meeting	10 June 2025
Council Meeting	24 June 2025
July 2025	
Planning Committee Meeting	8 July 2025
Submission Committee Meeting	8 July 2025
Council Meeting	22 July 2025
August 2025	

Planning Committee Meeting	12 August 2025
Submission Committee Meeting	12 August 2025
Council Meeting	26 August 2025
September 2025	
Planning Committee Meeting	9 September 2025
Submission Committee Meeting	9 September 2025
Council Meeting	23 September 2025
October 2025	
Planning Committee Meeting	14 October 2025
Submission Committee Meeting	14 October 2025
Council Meeting	28 October 2025
November 2025	
Planning Committee Meeting	11 November 2025
Submission Committee Meeting	11 November 2025
Council Meeting	25 November 2025
December 2025	
Planning Committee Meeting	2 December 2025
Submission Committee Meeting	2 December 2025
Council Meeting	9 December 2025

- 2. Schedules a Council meeting on 18 November 2025, for the sole purpose of the electing a Mayor and Deputy Mayor (including establishing the term of office for each).**
- 3. Determines that all Council meetings will commence at 1pm, unless otherwise advertised.**
- 4. Determines that all Planning Committee meetings will commence at 1pm, unless otherwise advertised.**
- 5. Determines that all Submissions Committee meetings will commence at 3pm, unless otherwise advertised.**
- 6. Notes that all Council meetings, Planning Committee and Submission Committee meetings will be held at Colac Otway Performing Arts and Cultural Centre (COPACC), Colac and livestreamed, unless otherwise advertised.**

7. Holds at least two meetings each calendar year which will be scheduled in Apollo Bay.

CARRIED 7 : 0

UNCONFIRMED RESOLUTIONS

Item 7.5 - Award of Contract 2428 – Morley Avenue Reconstruction, Wye River

RESOLUTION

Moved Cr Potter, Seconded Cr Howard

That Council:

- 1. Recognises that the preferred tenderers (as listed in the confidential attachment to this report) for Contract 2428 – Morley Avenue Reconstruction, Wye River have been assessed as providing value-for-money and ranked in the following order:
 - a. Tenderer 2 (referring to the second tender received)**
 - b. Tenderer 1 (referring to the first tender received)****
- 2. Awards Contract 2428 – Morley Avenue Reconstruction, Wye River to Tenderer 2 for the lump sum price referred to as the Tender Price in the confidential attachment to this report, subject to receipt of an acceptable financial viability check.**
- 3. In the event that an acceptable financial viability assessment is not received for Tenderer 2, awards Contract 2428 – Morley Avenue Reconstruction, Wye River to Tenderer 1 for the lump sum price referred to as the Tender Price in the confidential attachment to this report, subject to receipt of an acceptable financial viability assessment.**
- 4. Authorises the Chief Executive Officer to execute the contract documents on behalf of Council.**
- 5. Authorises the Chief Executive Officer to perform all roles of the Principal.**
- 6. Nominates the General Manager Corporate Services to the role of Superintendent for the contract, including managing variations in accordance with the contract conditions.**
- 7. Notes that the successful tenderer and contract price will be listed on Council's website, promptly after the unsuccessful tenderers are advised of the outcome of the tender process.**

8. Notes that if the contract is not awarded to either Tenderer 2 or Tenderer 1, a further report will be presented to Council for its consideration.

CARRIED 7 : 0

UNCONFIRMED RESOLUTIONS

Item 7.6 - Award of Contract 2512 – Mooleric Road Reconstruction, Birregurra

RESOLUTION

Moved Cr Potter, Seconded Cr Howard

That Council:

- 1. Awards Contract 2512 – Mooleric Road Reconstruction, Birregurra to Tenderer 7 for the lump sum price referred to as the Tender Price in the confidential attachment to this report, noting that an acceptable financial viability report has been received.*
- 2. Authorises the Chief Executive Officer to execute the contract documents on behalf of Council.*
- 3. Authorises the Chief Executive Officer to perform all roles of the Principal.*
- 4. Nominates the General Manager Corporate Services to the role of Superintendent for the contract, including managing variations in accordance with the contract conditions.*
- 5. Notes that the successful tenderer and contract price will be listed on Council's website, promptly after the unsuccessful tenderers are advised of the outcome of the tender process.*

CARRIED 7 : 0

Item 8.1 - Assessment of Audit and Risk Committee Performance against the Charter

RESOLUTION

Moved Cr Howard, Seconded Cr Hudgell

That Council notes the results of the Audit and Risk Committee's 2023-24 annual assessment of its performance against the Audit and Risk Committee Charter, in accordance with section 54(4) of the Local Government Act 2020.

CARRIED 7 :0

UNCONFIRMED RESOLUTIONS

Item 8.2 - Audit and Risk Committee Biannual Report

RESOLUTION

Moved Cr Howard, Seconded Cr De Deugd

That Council:

- 1. Receives for information, the Colac Otway Shire Audit and Risk Committee Biannual Report, dated 30 September 2024.***
- 2. Acknowledges the Audit and Risk Committee Chair and independent members for their efforts and commitment to Colac Otway Shire Council.***

CARRIED 7 : 0

UNCONFIRMED RESOLUTIONS

Item 8.3 - Community Asset Committees Annual Report 2023-2024

RESOLUTION

Moved Cr Potter, Seconded Cr McCrickard

That Council receives the 2023-24 Annual Report of the activities and performance of Community Asset Committees in accordance with the requirements of section 47(6) of the Local Government Act 2020.

CARRIED 7: 0

UNCONFIRMED RESOLUTIONS

Item 8.4 - Report of Informal Meetings of Councillors

This item did not require a formal decision of Council.

UNCONFIRMED RESOLUTIONS

Item 10.1 – Notice of Motion No. 351 24-25 – Skenes Creek to Apollo Bay Trail

Moved Cr Howard, Seconded Cr De Deugd

That Council writes to the State Government of Victoria (Regional Development Victoria) within 30 days of this resolution, seeking details of the “identified long-term impacts” on the coastal environment in the relevant studies and/or other documents relating to the proposed Skenes Creek to Apollo Bay Trail Project which was part of the Geelong City Deals, and any details of possible mitigation of these risks.

CARRIED 7 : 0

UNCONFIRMED RESOLUTION